



MINUTES OF THE PARISH COUNCIL MEETING

HELD ON 6th NOVEMBER MONDAY 2023 AT 7.30PM IN SPEEN VILLAGE HALL

PRESENT

Cathryn Davies (Chair), Roger Craft, Jean Roberts, Keith Bowler, Philip Suter, Miv Hughes, Shade Adoh (Unitary).

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies for absence from Cllrs Carington, Etholen (Unitary) and MacGillivray and Clerk.

2. DECLARATIONS OF INTEREST

None

3. MINUTES OF PREVIOUS MEETING

Minutes of the last Council meetings held 2nd October were **approved**.

FP

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

Issues with bounce back of emails still prevail. Contact will again be made with IT provider to try and resolve.

FP

5. REPORT FROM UNITARY COUNCILLORS

It was noted by Cllr Adoh that Pink Road will be closed from 8th to 10th November.

6. PLAYGROUND RISK ASSESSMENT

The issue raised with the gate post on the playground requires photographic evidence.

FP

Cllr MacGillivray to check if action required to remedy overgrown grass surrounding bench in Loosley Row. **TM**

7. SPEEN STORES

Chair and Cllrs Roberts and Bowler to visit tenant on 15th November.

CD

8. TRAFFIC CALMING

Chair has met with Local Technician and agreement reached to position traffic sign - "Schoolchildren" on right hand bend. The post with roundel should incorporate "Lacey Green".

CD/FP

9. MVAS DATA ANALYSIS

Cllr Suter to contact parishioners Jennings and Lange.

PS

10. DEFIBRILLATOR PROJECT

Deferred.

TM

11. ENTRY GATE – WALTERS ASH

Specification of gates **approved** – costings now required. Siting agreed

CD/FP

12. SIGNAGE WOODWAY

The Community Board TRIAG recommended that Bucks Highways could carry out a feasibility study, which would require funding. Further consideration scheduled for next meeting.

FP

13. SPEED WATCH SIGNS FOR SPEEN

Specification to be confirmed and order placed for supply and installation. Price confirmed as £278.73 for supply. Quote for installation pending.

FP

14. WASTE BINS: FOUNDRY LANE

Deferred to next meeting.

FP

15. REVIEW OF STANDING ORDERS AND DIRECT DEBITS

Deferred to next meeting.

FP

16. BANK RECONCILIATION Q2

Deferred to next meeting.

FP

17. DATES AND LOCATIONS FOR MEETINGS IN 2024

The following were **agreed**:

FP

Monday 9 th January 2024	Lacey Green Village Hall
Monday 5 th February 2024	Lacey Green Village Hall
Monday 4 th March 2024	Speen Village Hall
Monday 8 th April 2024 (Annual Parish Meeting)	Lacey Green Village Hall
Monday 13 th May 2024 (Annual Parish Council Meeting)	Speen Village Hall
Monday 3 rd June 2024	Speen Village Hall
Monday 8 th July 2024	Speen Village Hall
Monday 2 nd September 2024	Speen Village Hall
Monday 7 th October 2024	Lacey Green Village Hall
Monday 4 th November 2024	Lacey Green Village Hall
Monday 2 nd December 2024	Lacey Green Village Hall

All meetings to commence at 7.30pm except April Annual Parish Meeting which commences at 7.00pm

18. REMEMBRANCE DAY

Wreaths arranged for Remembrance Sunday 12th Nov.

CD

19.PLANNING APPLICATIONS

The following planning applications had been reviewed:

FP

Ref	Property	Application	Status
23/07398/FUL	Holly Goblins	Conversion of garage	No objection
	Studridge Lane		
	Speen		
23/07418/FUL	Minns Cottage	Construction of single storey	No objection
	Flowers Bottom Lane	extension	
	Speen		
23/07454/FUL	Speen Cubs & Scouts	Resiting of entrance gate	No objection as long as hedging
	Coleheath Bottom		provided to fill in old entrance
	Speen		
23/07227/FUL	18 Woodbank	Rooflights front and rear External staircase	No objection
	Loosley Row	Door to side	
		Elevation of existing garage	

Approvals for Thatched House Church and 9 Abbottswood noted. Refusal of the application relating to the Old Diary in Speen identified since the last meeting.

20. PAYMENTS

Following payments were **approved**:

FP

Activity	Payee	Gross	Comment
Salary	F Post	399.35	Oct Salary
Salary	F Post	165.80	Add on for change in tax code
Salary	HMRC	797.60	Overdue HMRC bill
Admin	F Post	25.00	Allowances Oct 5 wks
Admin	F Post	2.88	Fasthosts Oct
Risk Assessment	K Dobson	40.00	Oct-23
Maintenance	C Davies (VES)	122.75	Garden seat clearance and greasing of locking bars on memorial gates and support for stand pipe
Maintenance	C Davies (VES)	436.70	Repairs and treatments for Speen Bus Shelter
Devolved Services	PRTC	258.12	Grass cutting 19.09
Maintenance	C Davies (Castle Water)	44.17	Aug 23 to Jan 24
Audit	PKF Littlejohn LLP	378.00	External Audit Fee 22.23
Total		2670.37	

18. RESPONSES TO CORRESPONDENCE RECEIVED

None.

19. REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED

None.

20. AGENDA ITEMS FOR NEXT MEETING

FP

- Speen Stores
- Playground Assessments
- Traffic Calming update
- Entry Gates Walters Ash
- Woodway Signage
- Defibrillator update
- MVAS Data Analysis Speen
- Waste Bins Foundry Lane Junction
- Final Audit Report 2022.23
- Q2 Bank Reconciliation
- Review – Direct Debits and Standing Orders

21. DATE OF NEXT MEETING

7.30pm 4th December 2023: – Lacey Green Village Hall

Meeting closed at 9.35 pm

Chairman.....

Date.....