



MINUTES OF THE PARISH COUNCIL MEETING

HELD ON 4th SEPTEMBER MONDAY 2023 AT 7.30PM IN SPEEN VILLAGE HALL

PRESENT

Cathryn Davies (Chair), Jean Roberts, Keith Bowler, Tim MacGillivray, Philip Suter, Robert Carington (Unitary).
Clerk.

No members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies for absence from Cllr Craft.

2. DECLARATIONS OF INTEREST

None

3. MINUTES OF PREVIOUS MEETING

Minutes of the last Council meetings held on 3rd July 2023 were **approved**.

FP

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

The Clerk provided an update on administrative issues relating to Castle Water, HMRC and the Pension Regulator.

FP

5. REPORT FROM UNITARY COUNCILLORS

It was noted by Cllr Carington that the review of the Speedwatch petition was still pending.

RC

Cllr Carington also indicated that the proposal for engaging traffic parking enforcement officers in the vicinity of St John's school was still outstanding.

RC

The consultation provisions for the Unitary Budget were also provided.

6. PLAYGROUND RISK ASSESSMENT

Cllrs require clarification regarding the issues raised with the bench at Wardrobes/Loosley Row and the gate on the playground.

FP/CD/TM

7. SPEEN STORES

Response at last received from tenant indicating "commitment" to repay. It was **agreed** for Clerk and Chairman to visit tenant.

CD/FP

8. TRAFFIC CALMING

As detailed in Unitary Cllr's report.

9. MVAS REPAIRS

Cllr MacGillivray confirmed that 2 units are now fully operational, with the third unit scheduled for operation shortly.

It was noted that the data analysis from the Speen MVAS still needs to be resolved.

TM/PS

10. DEFIBRILLATOR PROJECT

Site visit indicated location not appropriate. Three alternative locations to be considered in consultation with appropriate residents.

TM

11. INTERNAL AUDITOR

Reappointment of April Skies **approved** by Council.

FP

12. SPEEN POND

Provision of skip hire confirmed.

FP

13. ENTRY GATE – WALTERS ASH

No response from BBL/Atkins to date.

14. SIGNAGE WOODWAY

Still awaiting response from Community Board.

FP

15. Q1 BANK RECONCILIATION

Approved by Cllrs following review by Vice Chairman.

16. REVIEW OF STANDINGS ORDERS

Cllrs confirmed review and no need for changes.

FP

17. PLANNING APPLICATIONS

The following planning applications were reviewed:

FP

Ref	Property	Application	Status
23/06651/FUL	Lilly Farm	Construction of barn and outdoor	Objection
	Lilly Bottom Lane	riding arena	Based on proximity
	Lacey Green		of adjacent lane
			and impact of lighting
23/06712/FUL	Pots Lane	Construction of carport and enclosure	Objection
	Studridge Lane	of garden room	Excessive infill, Carport
	Speen		beyond permissible limit
			Car parking not exclusive
			Removal of tree without permission
23/06783/FUL	Elm Tree Cottage	Erection of replacement garage,	No objection

	Studridge Lane	pool house, swimming pool	
	Speen		
23/07006/FUL	18 Woodbank	Conversion of garage loft and	No objection
	Loosley Row	erection of external staircase	
23/06842/FUL	Land Adjacent	Erection of new 2 bed detached house	Infill supported but concerns
	13 Greenlands		about car park spacing
	Lacey Green		Feasibility

The following approval had been identified:

Approved

23/06308/FUL

Virginia Cottage

Refused

None identified

18. PAYMENTS

Following payments **approved**.

FP

ACTIVITY	PAYEE	GROSS	COMMENT
SALARY	F Post	398.95	Jul Salary
SALARY	F Post	398.95	Aug Salary
ADMIN	F Post	20.00	Allowances Jul 4 wks
ADMIN	F Post	25.00	Allowances Aug 5 wks
ADMIN	F Post	2.63	Fasthosts Jul
ADMIN	F Post	2.63	Fasthosts Aug
RISK ASSESSMENT	K Dobson	40.00	Jul
RISK ASSESSMENT	K Dobson	40.00	Aug
WEB	Aubergine	957.60	Compliance WCAG
WEB	Aubergine	36.00	Annual Domain
MAINTENANCE	PRTC	1315.60	Devolved Services Contract
MAINTENANCE	PRTC	229.44	Grass Cutting 13 Jun
MAINTENANCE	PRTC	401.52	Grass Cutting 6 plus 28 Jul
ADMIN	F Post	20.57	Stationary
ADMIN	F Post	6.00	Postage
ADMIN	F Post	10.40	Postage
MAINTENANCE	F Post	330.00	Skip Hire Studridge Lane Pond
			Hawes Group
TOTAL		4235.29	

19. RESPONSES TO CORRESPONDENCE RECEIVED

It was agreed to provide Speen Action Group with details from Peter Cooper (Unitary Council) regarding feasibility of introducing 20 mph limits.

FP

20. REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED

Cllr Davies confirmed her attendance at last Community Board meeting.

21. AGENDA ITEMS FOR NEXT MEETING

FP

- Speen Stores
- Playground Assessments
- Entry Gate by Walters Ash
- Traffic Calming update
- Widening Woodway Proposal.
- Defibrillator update
- MVAS Data Analyses
- Review of Financial Standing Orders

22. DATE OF NEXT MEETING

7.30pm 2nd October 2023: – Lacey Green Village Hall

Meeting closed at 9.25 pm

Chairman.....

Date.....