



MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD ON 15th MAY MONDAY 2023 AT 7.30PM IN LACEY GREEN VILLAGE HALL

PRESENT

Cathryn Davies (Chair), Roger Craft (Vice Chair), Keith Bowler, Philip Suter, Jean Roberts, Tim MacGillivray. Miv Hughes. Clerk – Frank Post. Robert Carington (Unitary).

No members of the public were in attendance.

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies for absence from Cllrs MacGillivray, Etholen (Unitary) and Aboh (Unitary.)

2. DECLARATIONS OF INTEREST

It was noted that Cllr MacGillivray had an interest in planning application 23/06009/FUL.

3. MINUTES OF PREVIOUS MEETING

Minutes of the last Council meeting held on 3rd April 2023 were **approved** and signed by the Chair. **FP**

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

It was **agreed** that the Council would approve the extension of the devolved services agreement. **FP**

5. APPOINTMENT OF CHAIR AND VICE CHAIR

The Chair reappointed based on the proposal of Cllr Hughes and seconded by Cllr Craft.

The Vice Chair was reappointed based on the proposal by Cllr Suter and seconded by Cllr Bowler.

Cllr Bowler also tabled his thanks and those of his fellow Cllrs to the work undertaken by both Chair and Vice Chair.

6. APPOINTMENT OF COUNCILLORS TO SPECIFIC RESPONSIBILITIES

Cllrs Mr R Craft and Mr P Suter: Planning Applications for Speen

Cllrs Mrs C Davies, Mrs M Hughes, Mrs J Roberts, Mr T MacGillivray and Mr K Bowler: Planning Applications for Lacey Green and Loosley Row

Cllrs Mrs M Hughes, Mrs C Davies, Mrs J Roberts: Playground Equipment

Cllrs Mrs C Davies, Mr K Bowler. Mr P Suter: Garden of Rest Representatives

Members of Other Organisations:

N.W. Chilterns Community Board: Cllrs Mrs C Davies, Mr K Bowler

MVAS Co-ordinator: Cllr Mr T Macgillivray

Lacey Green and Loosley Row Millennium Hall: Cllr Mrs C Davies

Rural Forum: Cllr Mrs C Davies

The Princes Risborough Charity Trustees: Cllr Mr R Craft, Cllr Mrs M Hughes

7. REPORT FROM UNITARY COUNCILLORS

Cllr Carington noted that the petition tabled on traffic calming measures had received 200 signatures to date. Parish Council to submit comments. **FP**

Cllr Carington highlighted the additional Buckinghamshire Council funding that would be available for pot hole repairs.

The traffic issues regarding St John's School will be discussed with school representatives on 18th May. **RC**

8. PLAYGROUND RISK ASSESSMENT

No action required following the issue of the Wicksteed report.

It was noted that the Unitary Council had withdrawn their annual risk assessment. **FP**

9. PLAYGROUND REPAIRS

Quotes awaited from two suppliers for gate adjustments and fencing repair. **FP**

10. TRAFFIC CALMING

The reductions in possible speed limits in the vicinity of the St John's School are being considered in detail at the Community Board. **CD**

11. MVAS REPAIRS

All units are being rolled out with enhanced security measures. **TM/PS**

12. NEW BENCH LOOSLEY ROW

Awaiting quote from service provider for installation. **FP/TM**

13. GRAVE STONE REPAIRS

It was **agreed** to commission a stonemason to repair the three headstones identified in the recent audit. **FP**

14. DEFIBRILLATOR

It was **agreed** to proceed with quote and installation. **FP/TM**

15. SPEEN STORES REPAYMENTS

No evidence to date of any repayments. **FP**

16. WALTERS ASH ENTRANCE GATES

Awaiting response from new service provider (Buckinghamshire Highways). **FP**

17. SIGNAGE LOOSLEY ROW TRIANGLE

Require update. **FP**

18. AVC WHIP INN

Awaiting feedback from pub management. **JR**

19. PLANNING APPLICATIONS

The following planning applications were reviewed:

FP

Ref	Property	Application	Comment/Status
23/06009/FUL	Omega Cottage	Construction of one and half storey rear extension	No objection
	Loosley Hill		
	Loosley Row		
23/05795/FUL	Griston Goodacres Lane	Single storey side extension	Objection based on concerns about design in keeping with surrounding environment
	Lacey Green		

It was confirmed that Cllr MacGillivray had contacted Planning regarding the impact of site traffic on the works of 19/07822/FUL. Cllr Carington agreed to progress a response.

RC

No approvals or rejections were identified since the last meeting.

18. PAYMENTS

The following payments had been circulated and reviewed and were **approved**:

FP

Activity	Payee	Gross	Comment
Salary	F Post	399.35	Mar Salary
Salary	HMRC	798.00	Q4 tax
Admin	F Post	25.00	Allowances Apr 5 wks
Admin	F Post	7.10	Stamps
Admin	F Post	2.63	Fasthosts Apr
Admin	F Post	15.30	Paper & Stationary
Risk Assessment	K Dobson	40.00	Apr
Risk Assessment	K Dobson	59.00	Burial Ground - Annual Review Headstones
Subscription	BMKALC	383.93	Annual Subs
Admin	P B Financial Solutions	60.00	Half Year Payroll Provisions
Maintenance	VES	300.00	Dog Bins x10 Feb - Apr
Maintenance	Amy Shakeshaft	300.00	Road Sign Installation Speen
Devolved Services	PRTC	1315.60	Contract Grass Cutting Apr - Jul 23
Devolved Services	PRTC	286.80	19.04 Cutting
Total		3992.71	

21. RESPONSES TO CORRESPONDENCE RECEIVED

The traffic data from the Grimsdyke site had been circulated.

TM

It was noted that the internal audit data was being pooled for submission to internal auditor.

FP

22. REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED

Cllr Davies reported on the recent Lacey Green Village Hall meeting.

23. AGENDA ITEMS FOR NEXT MEETING

FP

- Playground Assessments and Repairs
- Playground Revamp update
- Entry Gate by Walters Ash
- Loosley Row Bench
- Traffic Calming Data Review MVAS v Trello
- Defibrillator update
- Speen Stores
- Loosley Row Triangle Sign
- GoR Headstone Repairs

22. DATE OF NEXT MEETING

7.30pm 12th June 2023: – Speen Village Hall

Meeting closed at 9.20 pm

Chairman.....

Date.....