



## MINUTES OF THE PARISH COUNCIL MEETING

HELD ON 6<sup>th</sup> MARCH MONDAY 2023 AT 7.30PM IN LACEY GREEN VILLAGE HALL

### PRESENT

Cathryn Davies (Chair), Roger Craft, Keith Bowler, Miv Hughes, Philip Suter, Jean Roberts, Tim MacGillivray  
Clerk – Frank Post. Robert Carington (Unitary).

No members of the public were in attendance.

### 1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies for absence from Cllrs Adoh (Unitary) and Etholen (Unitary).

### 2. DECLARATIONS OF INTEREST

None.

### 3. MINUTES OF PREVIOUS MEETING

Minutes of the last Council meeting held on 6<sup>th</sup> February 2023 were **approved** and signed by the Chair. **FP**

### 4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

It was **agreed** that the Council would not initiate any activity for the Coronation, but would provide notices detailing the help available for Parishioners. **ALL**

### 5. REPORT FROM UNITARY COUNCILLORS

Cllr Carington noted that Bledlow Recycling Centre is now open, albeit footfall lower than expected. Discussions with Oxford Council are ongoing, to encourage residents from Oxford County to utilise the facility.

The transition to a new highway contractor was noted with creation of a minor work department highlighted.

Cllr Carington agreed to raised the issue with Saxon Court (23/05373/CLP) application with Planning in context with potential traffic congestion on site.

Cllr Carington confirmed date of forthcoming surgery – 11<sup>th</sup> March Stokenchurch. **RC/SA/CE**

### 6. Q3 BANK RECONCILIATION

The Q3 bank rec was circulated and **approved**. All Cllrs to be provided with supporting docs. **FP**

### 7. ASSET REGISTER

Update circulated and **approved**. **FP**

### 8. PLAYGROUND RISK ASSESSMENTS AND REPAIRS

Notice updates and site visit still required. **FP/CD**

## **9. NOTICE BOARD - SPEEN**

A pic of the new board has been circulated. Cllr Suter to determine if additional reinforcement required. Cllr Suter would also engage with preferred provider to install the new road plate. **PS**

## **10. WALTERS ASH ENTRANCE GATES**

Schedule from TfB received and circulated.

The Council noted that the copy relating to the twinning arrangement (Hambye) should be deleted as the arrangement is not valid anymore.

The proposed gates should be positioned in front of the poles on both sides of the road detailing the 30mph roundels.

Clarification required whether a Community Speed Watch sign could be mounted on the gate. **FP**

## **11. NEW BENCH LOOSLEY ROW**

Bench has been delivered – method of installation to be confirmed and service provider briefed. **FP/CD/TM**

## **12. MVAS UPDATE**

2 units have been repaired and ready for collection next week. **TM**

The lack of service from Swarco was highlighted and a complaint will be lodged accordingly. **FP**

## **13. BUCKS AWARDS NOMINATIONS**

Council nomination was highly commended. **CD**

## **14. TRAFFIC CALMING MEASURES**

No developments with data review and Community Speedwatch.

## **15. DEFIBRILLATOR**

Location to be confirmed and pricing schedule raised. **TM/FP**

## **16. LOCAL CYCLING AND WALKING PLAN INPUT**

The need for visi clothing and adherence to highway code considered essential. **FP**

## **17. SPEEN STORES REPAYMENT SCHEDULE**

To be drafted and circulated. **FP**

## **18. NO DOG FOULING NOTICES**

Cllr Suter to contact Environmental Health Officers to provide assistance toward minimising fouling in high risk areas. **PS**

Cllr Bowden undertook to submit an article to Hallmark highlighting the issue and the potential inspection of environmental officers to review the situation. **KB**

## **19. PLANNING APPLICATIONS**

No planning applications were required to be reviewed. **FP**

**22/05717/VCDN**, 7 Abbots Wood, Speen – appeal dismissed.

**22/0818/LBC**, Speen Farm - approved since the meeting in January.

No rejections were identified.

It was noted that CLP applications are not posted into the Parish Council portal. This should be raised with Planning.

FP

## 20. PAYMENTS

The following payments had been circulated and reviewed and were **approved**:

FP

Activity	Payee	Gross	Comment
Salary	F Post	399.35	Feb Salary
Admin	F Post	20.00	Allowances Feb 4 wks
Admin	F Post	11.42	Stationary
Admin	F Post	2.63	Fasthosts Feb
Risk Assessment	K Dobson	39.00	Feb
Web	Wendover Cloud Services	13.33	Livedrive Cloud Services (shared)
Insurance	A J Gallagher Insurance	898.77	Renewal 2023 to 2024
Traffic Calming	Buckinghamshire Council	504.70	Trevello Strips for Speed Data Collection
Devolved Services	PRTC	598.00	Contract Dec 22 - Jan 23
Grant	St John's Church	200.00	Annual Grant - ref section 137
Grant	Speen Baptist Church	200.00	Annual Grant - ref section 137
Grant	Lacey Green Village Hall	250.00	Annual Grant - ref section 137
Grant	Windmill Restoration Committee	200.00	Annual Grant - ref section 137
Grant	Speen Village Hall	250.00	Annual Grant - ref section 137
Grant	Speen Playing Fields	250.00	Annual Grant - ref section 137
Grant	Lacey Green Tennis Club	250.00	Annual Grant - ref section 137
Maintenance	Green Barnes	2740.74	Speen Replacement Notice Board
<b>Total</b>		<b>7166.93</b>	

## 21. RESPONSES TO CORRESPONDENCE RECEIVED

It was **agreed** to proceed with Litter Picking on 2<sup>nd</sup> April – Speen and 16<sup>th</sup> April – Loosley Row.

TM/PS

## 22. REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED

Cllr Davies attended the Community Board Meeting.

Cllrs Craft and Hughes attended the Princes Risborough Charity Trustees meeting, noting that agreement had been reached to upgrade and expand the allotments for Lacey Green.

## 23. AGENDA ITEMS FOR NEXT MEETING

FP

- MVAS update
- Playground Assessments and Repairs
- Entry Gate by Walters Ash
- Loosley Row Bench
- Traffic Calming Data Review
- Community Speedwatch Update
- ACV for Whip Inn
- Defibrillator update
- Speen Stores

- Damaged signs – Loosley Row Triangle

#### **24. DATE OF NEXT MEETING**

7.00pm 3<sup>rd</sup> April 2023: – Speen Village Hall

Annual Parish Meeting

Meeting closed at 9.20 pm

Chairman.....

Date.....