



## MINUTES OF THE PARISH COUNCIL MEETING

HELD ON 5<sup>th</sup> DECEMBER MONDAY 2022 AT 7.30PM IN SPEEN VILLAGE HALL

### PRESENT

Cathryn Davies (Chair), Roger Craft (Vice Chair), Keith Bowler, Jean Roberts, Clerk – Frank Post. Carl Etholen, Shade Adoha (Unitary).

1 member of the public was in attendance.

### 1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies for absence from Cllrs Suter, MacGillivray, Hughes and Carington (Unitary).

### 2. DECLARATIONS OF INTEREST

None.

### 3. MINUTES OF PREVIOUS MEETING

Minutes of the last Council meeting held on 7<sup>th</sup> November 2022 were **approved** and signed by the Chair. **FP**

### 4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

The final report from PKF (external auditor) has been received and circulated and posted on the website. **FP**

The revised quote for the Speen noticeboard had been circulated and was **approved**. **FP**

### 5. REPORT FROM UNITARY COUNCILLORS

Cllr Etholen noted that Bledlow Recycling Centre was now scheduled to reopen in January. **CE**

Cllr Etholen **agreed** to consult on the Home to School consultation with the Headmaster of St Johns. **CE**

The rejection by the Unitary Council for the King William IV ACV was also discussed. Cllr Etholen suggested that the timeframe associated with closure could have been a critical factor. A reply would be drafted in response. **JR**

Cllr Etholen **agreed** to respond to a parishioner's request for additional 20mph restrictions. **CE**

Cllr Craft also **agreed** to approach the primary school in Speen for a speed restriction poster competition. **RC**

### 6. PLAYGROUND RISK ASSESSMENTS AND REPAIRS

Assessment of remedial action to be c/f for January meeting. It was also **agreed** to commission cleaning contract and annual weed clearance provisions. **CD/FP**

### 7. RISK ASSESSMENT GRAVE STONES

The quote for assessing the risk of loose grave stones was **agreed** upon. **FP**

## 8. SPEEN POND

Cllrs had approved the works and on receipt of a comprehensive schedule from Katie Horgan would action the documentation before the next meeting. **FP**

## 9. MVAS UPDATE

3-sided protective cover for the speed indicator units to mitigate against unauthorised intrusion would be field tested after all damaged shipped to Swarco for remedial repair of the internal instrumentation. **TM/FP**

## 10. GRANT APPLICATIONS FROM SPEEN HERITAGE GROUP

The two applications submitted and circulated were discussed. It was **agreed** to approve the grant for £250.00 toward the erection of the weather vane. The application for £40.00 was not granted.

The Chair also highlighted that grants should not be submitted for retrospective contribution to specific projects. The application form will be duly edited. **FP**

## 11. TRAFFIC CALMING MEASURES

The data from the audit had been circulated to Cllrs Davies and MacGillivray and this would be extended to Unitary Councillors for review. **FP**

A meeting with the team leader of Community Speedwatch had been held and a number of suggestions to be considered. **TM/CD**

## 12. ANNUAL GRANT PROVISIONS

Schedule had been circulated – Council **agreed** with allocations. **FP**

## 13. ENTRANCE GATE - LACEY GREEN BY WALTERS ASH

No response to date from Buckinghamshire Council. **FP**

## 14. DATES FOR 2023

Duly circulated and **agreed**. **FP**

## 15. CLERKS RENUMERATION

Cllrs **agreed** that the NALC proposals had been reviewed and considered satisfactory by the Chair and Vice Chair. **FP**

## 16. BUDGETS AND PRECEPT

It was noted that draft submissions for budget and precept would be tabled prior to the next meeting for full consideration. **FP/CD/RC**

## 17. PLANNING APPLICATIONS

The following planning applications were reviewed and comments noted: **FP**

Ref	Property	Application	Comment/Status
<b>22/08022/VCDN</b>	15 Abbotts Wood	Variation to 21/08686/FUL	No objection
	Speen		
<b>22/07864/FUL</b>	Well Cottage	Conversion of garage to habitable accomodation and 2 storey garage	No objection
	Church Lane		

	Lacey Green		
<b>22/07988/FUL</b>	1 Cornerways	Conversion of garage to home office	No objection
	Speen		
<b>22/07298/OUT</b>	Chorlton	Outline application for 3 bed dwelling	Objection based on overdevelopment,
	Main Road	& detached double garage	privacy, proximity to boundary and
	Lacey Green		access for emergency vehicles
<b>22/08101/FUL</b>	Cottage Farm	Construction of wall along boundary	No objection
	Chapel Hill	replacing hedge	
	Speen		

**Note:** Application 22/07320/FUL, Holly Bank, Lower Road, Loosley Row had been withdrawn, and application 212/05962/FUL, Cairndale, Main Road, Lacey Green was approved since the last meeting.

## 18. PAYMENTS

The following payments had been circulated and reviewed and were **approved**:

**FP**

Activity	Payee	Gross	Comment
Salary	F Post	364.00	Nov Salary pre amendment of std order
Back Pay	F Post	7.32	Back pay for CoL upgrade as per NALC
Allowances	F Post	25.00	5 wks
Risk Assessment	K Dobson	39.00	Nov
Admin	F Post	2.63	Fasthosts
Maintenance	Gommes Forge Ltd	150.00	Repair to MVAS
Audit	PKF	408.00	External Audit Fee 2021.2022
Traffic Calming	Buckinghamshire Council	5000.00	Contribution - Parking Restrictions - St John's
Total		<b>5995.95</b>	

## 19. RESPONSES TO CORRESPONDENCE RECEIVED

It was **agreed** to approve the grant application for a replacement bench for the Lacey Green Tennis Club subject to sight of quote.

**FP**

It was also **agreed** by Cllrs that a supplementary road name sign would be procured to compliment the new notice board.

**FP/PS**

Cllrs **agreed** not to submit any nominations to the BKMALC board.

**FP**

## 20. REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED

None

## 21. AGENDA ITEMS FOR NEXT MEETING

FP

- Budget and Precept
- MVAS update
- Speen Pond Update
- Playground Assessments and Repairs
- Entry Gate by Walters Ash
- Traffic Calming Data Review
- Community Speedwatch Update
- ACV for Whip Inn
- Asset Register Review

## 24. DATE OF NEXT MEETING

7.30pm 9<sup>th</sup> January 2023: – Lacey Green Village Hall

Meeting closed at 9.20 pm

Chairman.....

Date.....