



MINUTES OF THE PARISH COUNCIL MEETING

HELD ON 4th JULY MONDAY 2022 AT 7.30PM IN LACEY GREEN VILLAGE HALL

PRESENT

Roger Craft (Vice Chair), Jean Roberts, Miv Hughes, Tim MacGallivray, Carl Etholen (Unitary). Clerk – Frank Post. 4 members of the public attended.

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies for absence from Cllrs Shade Adoh (Unitary), Robert Carington (Unitary), Cathryn Davies (Chair), Philip Suter, Keith Bowler.

2. DECLARATIONS OF INTEREST

Cllr Craft in relation to agenda item 19 discussing Speen Stores. Cllr MacGallivray in relation to agenda item 17 discussing application 22/05886/FUL

3. MINUTES OF PREVIOUS MEETING

Minutes of the last Council meeting held on 6th June 2022 were **approved** and signed by the Vice Chair. FP

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

Cllr Craft confirmed that contact had been made with SEAG and a meeting arranged for August. RC

5. REPORT FROM UNITARY COUNCILLOR

Cllr Etholen noted that the issues with waste bin collections were being addressed by the Unitary Council as a top priority.

It was noted that there had been no further developments regarding the registration of the Whip Inn as a community asset. JR

Cllrs expressed their disappointment that the speeding proposal was not approved by the Community Board for 2022/2023. It was agreed to progress data collection from MVASs and Community Speedwatch and review options in October. FP

Cllr Etholen also indicated that noise and dust from the Mowlem site was being monitored by the enforcement and environmental teams.

The issue of road and street name repairs and replacements, raised by Cllr Suter, was to be b/f to the next meeting. FP

6. INTERNAL AUDIT, ANNUAL GOVERNANCE AND ACCOUNTING STATEMENTS

The Internal Auditor report and response had been circulated and reviewed and were **approved**. The Draft Statements of Accounts and Annual Governance Statement were **approved** and signed off by the Vice Chair for submission to the External Auditors. FP/RC

It was confirmed that the Notice of Public Rights had been posted on the website on 13th June and that the Annual Governance and Accounting Statements would be posted on the website that evening. FP

7. PLAYGROUND RISK ASSESSMENTS AND REPAIRS

The quote for the installation of replacement bench for the picnic table was **approved**. FP

The update of the signage is still outstanding. FP

The spare key of the noticeboard is to be made available to the Chairman at the next meeting. FP

9. GATES AND DRIVEWAY FOR MEMORIAL GARDEN

The installation of the Jubilee gates and the tarmacking of the driveway were very well received. Promoting the installation through Hallmark was being progressed including the arrangement of a photo call. KB

It was **agreed** to pay the suppliers of the gates and tarmacking now. FP

10. REPAIRS TO MVAS STOCK

Supplier still finalising testing of the solution to mitigate theft of batteries. FP

Consideration to be given to transferal of stock to supplier and submission of insurance claim. FP

11.COMMUNITY SPEEDWATCH

Kit has been provided on loan and speed watch group “ready to go”. TM

12. WHIP INN

Application for Community Asset still pending. JR

13. ENTRY GATE FOR LACEY GREEN FROM WALTERS ASH

Awaiting response from TfB. FP

14. JUBILEE REQUEST FROM SPEEN RESIDENTS

B/f to September meeting. FP

15. GRANT APPLICATION FROM SPEEN PLAYING FIELDS

Application still pending. FP

16. NOTICE BOARD REVAMP WATER LANE

Council agreed to obtain a quote. FP

17. PLANNING APPLICATIONS

The following planning applications were reviewed and comments as detailed: FP

REF	PROPERTY	APPLICATION	STATUS
22/06326/FUL	Merton Cottage	Conversion of garage to habitable accommodation	5 th July
	Coleheath Bottom		No objection
	Speen		
22/06041/FUL	September Cottage	Demolition of existing garage and construction of single detached garage	5 th July
	Foundry Lane		No objection
	Loosley Row		

22/06447/FUL	1 Hambye Close	Removal of conservatory, construction of single rear extension, installation of rear dormer window to garage with loft conversion	23 rd July
	Lacey Green		Objection Privacy issues and car parking space
22/06292/FUL	Darvis Hill Farm	Installation of photovoltaic panels	29 th July
	Speen		No objection
22/05886/FUL	Omega Cottage	Review requested by Planning Officer	No objection
22/05481/FUL	Hedgerows	Referral to Planning Unitary Council Committee – Cllr Craft attending	27 th July Objection

No approvals and/or refusals were identified since the last meeting:

18. PAYMENTS

The following payments had been circulated and reviewed and were **approved**:

FP

ACTIVITY	PAYEE	GROSS	COMMENT
SALARY	F Post	363.60	Jun Salary pre amendment of std order
BACK PAY	F Post	7.32	Back pay for Jun
TAX	HMRC	802.26	Q1 Tax
EXPENSES	F Post	5.44	Stamps
GRANT	Debbie Lilt	453.60	Speen Community Jubilee Mugs
MAINTENANCE	VES	60.00	Replacement Bin Lid at Playground
BINS	VES	360.00	Apr- Jun
RISK ASSESSMENT	Keith Dobson	39.00	Jun
DEVOLVED SERVICES	PRTC	338.99	Grass Cutting May
DEVOLVED SERVICES	PRTC	338.99	Grass Cutting Jun
ADMIN	F Post	2.63	Fasthosts Jun
SUBSCRIPTION	ICO/Data Protection	35.00	Annual Subscription
MAINTENANCE	AAA Driveway Solutions	21600.00	Driveway GoR Revamp (1935 VOID)
MAINTENANCE	Gommes Forge Ltd	4170.00	New Jubilee Gates GoR
GRANT	Speen Store T Kantharuban	4500.00	Grant and loan of £3000.00
TOTAL		33076.83	

It was noted that the funding of Jubilee Gates and resurfacing on driveway were met in part through CIL funding and reserves.

FP/RC

19. RESPONSES TO CORRESPONDENCE RECEIVED

Cllrs discussed the emergency application by Speen Stores to be provided support in terms of electrical repairs and certification. After discussion it was **agreed** to proceed with provision of a £1500.00 grant and a £3000.00 loan repayable over three years and 18 instalments. **FP**

This arrangement was **agreed** by all Cllrs, including those whom voted by proxy through email, as a means of protecting the stores in Speen as a community asset, based on the full understanding that the monies were for electrical repairs and certification only. **FP**

Cllrs also urged the tenant to seek a range of means to generate sustainable funding. **RC**

20. REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED

None

21. AGENDA ITEMS FOR NEXT MEETING **FP**

- SEAG (Speen Pond) Update
- Jubilee Memorial Request for Speen (Commemorative Tree)
- Application for support for Speen Playing Fields
- Entry Gate Lacey Green
- Community Speedwatch
- MVAS update
- Playground Assessment and Repairs
- Whip Inn
- Street/Road names replacements/repairs

17. DATE OF NEXT MEETING

7.30pm 5th September 2022: – Lacey Green Village Hall

Meeting closed at 9.20 pm

Chairman.....

Date.....