



MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 9th MAY MONDAY 2022 AT 7.30PM IN SPEEN VILLAGE HALL

PRESENT

Cathryn Davies (Chair), Roger Craft (Vice Chair), Miv Hughes, Keith Bowler, Philip Suter, Tim MacGillivray, Jean Roberts, Clerk – Frank Post.

3 members of the public were in attendance.

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies for absence from Cllrs Carl Etholen (Unitary), Robert Carington (unitary) and Shade Adoh (Unitary).

2. DECLARATIONS OF INTEREST

Cllr MacGillivray declared an interest on a planning application 22/05886/FUL.

3. MINUTES OF PREVIOUS MEETING

The minutes of the last Council meeting held on 4th March 2022 were **approved** and signed by the Chair. **FP**

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

Cllr Craft and the Clerk attended a meeting with TSB to prepare for internet banking. **FP**

The application for VAT refunding had been submitted to HMRC. **FP**

5. APPOINTMENT OF CHAIR AND VICE CHAIR

Cllr Davies was proposed by Cllr Craft and seconded by Cllr Roberts as Chair. Cllr Davies accepted.

Cllr Craft was proposed by Cllr Davies and seconded by Cllr Roberts as Vice Chair. Cllr Craft accepted.

Both appointments were unanimously supported by all Cllrs. **FP**

6. APPOINTMENT OF RESPONSIBILITIES FOR SPECIFIC COUNCIL ACTIVITIES

The following were discussed and agreed upon:

Cllrs R Craft and P Suter: Planning Applications for Speen

Cllrs Mrs C Davies, Mrs M Hughes, Mrs J Roberts, Mr T MacGillivray and Mr K Bowler: Planning Applications for Lacey Green and Loosley Row

Cllrs Mrs M Hughes, Mrs C Davies, Mrs J Roberts: Playground Equipment

Cllrs Mrs C Davies, Mr K Bowler: Garden of Rest Representatives

Members of Other Organisations:

Trade Association of Local Councils: Cllr Mrs C Davies and Mr P Suter

N.W. Chilterns Community Board: Cllrs Mrs C Davies, Mr K Bowler

MVAS Co-ordinator: Cllr T MacGillivray

Lacey Green and Loosley Row Millennium Hall: Cllr Mrs C Davies

Rural Forum: Cllr Mrs C Davies

The Princes Risborough Charity Trustees: Cllr R Craft, Cllr Mrs M Hughes

FP

7. REPORT FROM UNITARY COUNCILLORS

None.

Note: The meeting was suspended at 7.42pm and reconvened at 8.05pm to enable the Council to accept a presentation from Patrick Barry of Nova.

8. PLAYGROUND RISK ASSESSMENTS AND REPAIRS

Cllr Davies noted that the kissing gate needed reinforcement in the posts to mitigate damage from strimming.

It was also **agreed** to update the signage.

FP

Some levelling of the grounding beneath the new gate would require further appraisal.

CD/FP

It was also agreed to replace the picnic table and suitable options would be considered.

CD/FP

9. GRANT APPLICATIONS

The application for commemorative mugs for the Speen Jubilee Tea Party was considered/**approved**.

FP

10. BUS SHELTER REPAIRS

The repairs were reviewed and considered satisfactory. Additional reinforcement was not seen as necessary at this stage.

FP

11. GATES AND DRIVEWAY FOR MEMORIAL GARDEN

Overall design including signage was **approved** by all Cllrs. It was noted that installation will take place before the Jubilee event in June.

TM/CD

Further quotes for resurfacing the driveway are still outstanding.

CD/FP

12. REPAIRS TO MVAS STOCK

Solution to improve the resistance of the housings against the removal of batteries by force is being tested by the Swarco technical team. Clerk to progress.

TM/FP

13. TRAFFIC CALMING

Measures for reducing car speeds in Parslow Hillocks to be shared with residents before submission to the Community Board for funding.

CD/FP

The proposals for additional signage to restrict HS2 traffic was also agreed to be submitted to the Community Board for funding.

FP

14. COMMUNITY SPEEDWATCH

The suggestion to utilise trevello strips to generate an evidence base for speeding was still outstanding.

Cllr MacGillivray informed the Council that the locations for speedwatch had been agreed upon with the Community Group. It was noted that the matter would be further discussed with TfB on 17th May.

TM

15. PARISH COUNCIL MEETING LOCATIONS

After some deliberation, it was **agreed** to retain the schedule as published on the website for the rest of the year. **FP**

16. CLERK'S RENUMERTATION

Cllrs agreed to accept the NALC proposals for cost of living increase for the Clerk, backdated to April 2021. **FP**

17. END OF YEAR FINANCIALS

Cllr Craft confirmed that the bank reconciliations for Q3 and Q4 had been reviewed and **approved**. Statement of accounts being finalised. **FP**

18. PLANNING APPLICATIONS

The following planning applications were reviewed and comments as detailed:

FP

Ref	Property	Application	Comment/Status
22/05886/FUL	Omega Cottage Loosley Row	Removal of timber shed. Construction of single storey garden room.	No objection
22/05249/FUL	Hill House Brimmers Road Princes Risborough	Single storey extension	No objection
22/05864/FUL	3 Hambye Close Lacey Green	Demolition of conservatory. Construction of single storey extension	No objection
22/05962/FUL	Cairndale Main Road Lacey Green	Construction of one 4 bed two storey detached dwelling. Associated car parking and landscaping	Comments as per previous application

No approvals or refusals were identified since the last meeting:

19. PAYMENTS

The following payments had been circulated and reviewed and were **approved**:

FP

Activity	Payee	Gross	Comment
Salary	F Post	363.60	Apr Salary
Admin	F Post	2.63	Fasthosts
Admin	F Post	13.00	Paper
Risk Assessment	K Dobson	38.00	Apr
Hall Hire	Speen Village Hall	20.00	Mar
Hall Hire	Speen Village Hall	20.00	Apr
Salary	HMRC	727.20	Q4 Tax
Subscription	BMKALC	384.48	Annual Subscription
Devolved Services	PRTC	312.91	Grass Cutting 14.04
Maintenance	Glasdon	211.45	Replacement Bin Lid
Maintenance	Bus Shelters Ltd	1182.32	Repair to Shelter

		3275.59	

20. RESPONSES TO CORRESPONDENCE RECEIVED

Cllrs **agreed** to inform the local MP of events on the Jubilee weekend

FP

Cllrs **agreed** to review the feasibility of an oak gate at the entrance to Lacey Green from Walters Ash.

FP

Clerk also confirmed receipt of precept and devolved services funding.

21. REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED

None

22. AGENDA ITEMS FOR NEXT MEETING

FP

- Submission for Internal Audit
- Traffic Calming Measures – Parslow Hillocks
- Queen’s Platinum Jubilee Memorial Gates & Resurfacing
- Community Speedwatch
- MVAS update
- Playground Assessment and Repairs

23. DATE OF NEXT MEETING

7.30pm 6th June 2022: – Speen Village

Meeting closed at 9.40 pm

Chairman.....

Date.....