



**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING  
HELD ON 7<sup>th</sup> JUNE ON MONDAY 2021 AT 7.30PM IN SPEEN VILLAGE HALL**

**PRESENT**

Cllrs Cathryn Davies (Chairman), Roger Craft, Philip Suter, Miv Hughes, Tim MacGillivray, Keith Bowler, Cllrs Carl Etholen (Unitary), Robert Carrington (Unitary), Shade Adoh (Unitary), Clerk – Frank Post.  
3 members of the public.

**1. WELCOME AND APOLOGIES FOR ABSENCE**

There were apologies for absence from Cllr Roberts.

**2. DECLARATIONS OF INTEREST**

None.

**3. MINUTES OF PREVIOUS MEETINGS**

The minutes of the last Council meeting held on 10<sup>th</sup> May 2021 were **approved** and signed by the Chair. **FP**

**4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY**

None.

**5. ANNUAL PARISH REPORT**

The highlights of the Annual Parish Report were noted as follows:

**Chair's Report:**

All meetings held virtually in 20.21 from June 20 due to Covid.

Focus on range of traffic calming initiatives, continued upgrade and maintenance of PC assets and creation of new PC website compliant with W3C/WGAG requirements.

Addition of new Cllr in January – Keith Bowler

Thanks to all Cllrs for their continued endeavours during these challenging times, as well as District, County and Unitary Cllrs and staff at TfB, Princes Town Council and the Unitary Council for their support.

**Vice Chair's Report:**

Expenditure in line with budget - £32k TY v £23k LY - variances attributable to traffic calming project for St Johns and development of website.

Adequate reserves to accommodate contingencies – cash balance £54776 (19/20) – cash balance (20/21) £57950

No increase in Precept has been requested from Parishioners since 18/19.

**Traffic Calming Report, Cllr Davies:**

Major review of traffic issues around St John's school - proposals for public consultation this month.

Roll out of the Moveable Vehicle Activation Sign (MVAS) purchased in 19.20 across the Parish collecting traffic data and acting as a deterrent to speeding. The Parish Council has currently two MVASs in operation

**Maintenance Report, Cllr Davies:**

Revamp of bus shelters in Lacey Green and Speen and revamp of Kiln Lane Pond.

Facelift of Garden of Rest.

### **Playground Report, Cllr Hughes:**

Continued regular inspections – monthly, quarterly and annually to ensure the highest standards of safety.

Revamp of LogWorld equipment commissioned and completed.

Resurfacing and ongoing maintenance of apparatus.

### **Planning Report, Cllr Davies:**

Parish Council remains committed to protecting the integrity of the three villages in line with the Village Plan and within the context of Parishioners residing with an ANOB (Area of Outstanding Natural Beauty).

63 applications were reviewed, of which 23 applications were scrutinised in detail during the year 20.21 and commented upon where appropriate.

### **Outlook:**

Cllr Davies reiterated that the Council remains committed to tackling key issues of concern - eg traffic calming – and will take every effort to upgrade the fabric of the Parish for the benefit of all Parishioners and continue to support local initiatives and community groups where it can.

## **6.REPORT FROM UNITARY COUNCILLORS**

It was noted that the meeting between Unitary Councillors and Transport for Bucks was to be held this week to resolve current traffic issues. Parish Councillors highlighted the potholes prevalent in the Main Road/Woodway and Foundry Lane. Cllr Etholen was also asked to highlight the fading of road markings in Lower Road, as well as the curb stone repair required by the Methodist Chapel. **CD**

Concern was also expressed by Parish Councillors regarding the permanence of the “Save the Pub” sign in Speen and Cllr Carrington undertook to raise the matter with the with the Save the Pub working party. **RC**

Cllr Etholen also shared progress on the Bledlow Recycle project, with a site inspection by the Planning Inspectorate taken place today. Outcome of their decision is likely within a couple of weeks.

Cllr Etholen also confirmed that the relocation for the bin opposite Water Lane to opposite the White House in Hampden Road was still outstanding. **CE**

## **7. FEEDBACK ON MEETING WITH SPEEN RESIDENTS REGARDING THE VILLAGE POND**

Cllrs Davies and Craft reported back on the meeting that took place 26<sup>th</sup> May, where it was agreed to identify contractors with suitable environmental qualifications to undertake effective maintenance for this Autumn. **CD**

Cllr Davies highlighted the need for professional expertise as the effective lining of the pond was a key risk issue.

## **8. PROVISION OF ROUNDELS AT CHAPEL HILL**

Cllrs agreed to proceed with the proposal from Cllr Suter regarding with the installation of the two roundels on either side of the road and the removal of the small 30 mph repeater sign opposite the Village sign. **PS**

## **9. HS2 ROAD SAFETY FUNDING APPLICATION**

Application has been submitted but no response to date. **FP**

## **9. OTHER TRAFFIC CALMING INITIATIVES**

Consultation regarding St John’s school imminent.

## 10. ANNUAL LITTER PICK PLAN

Cllr MacGillivray undertook to consult further with parishioners following the publication of the Hallmark article. It was also **agreed** to consult with the school and liaise with the Waste Team from Buckinghamshire Council, whom will support any initiative with provision of refuge bags, picking sticks and collection of litter. **TM/FP**

A plan for the Autumn was considered appropriate. Cllr Suter also provided an update on Speen which had recently completed a litter pick exercise. **TM**

## 11. WICKSTEED INSPECTION REPORT

Council **agreed** to discuss the findings further with Wicksteed, as they appear to be contradictory to previous communication. **FP/MH**

## 12. RISK REGISTER

Register had been reviewed by Cllrs and minor amendments **agreed** prior to uploading on website **FP**

## 14. PLANNING APPLICATIONS.

**FP**

The following application had been reviewed prior to the meeting:

The Haven  
Main Road, Lacey Green  
21/06348/FUL

**No objection**

The following applications were also reviewed at the meeting:

21/06493/FUL  
Highfield  
Laurel Close  
Speen

**No objection**

21/06438/FUL  
18 Woodbank  
Loosley Row

**No objection**

No approvals of outstanding applications since the last meeting were noted, but the application 21/05983/FUL for Hillcroft, Loosley Hill, Loosley Row had been refused.

## 15. PAYMENTS

The following payments were **approved**:

**FP**

Activity	Payee	Gross	Comment
Salary	F Post	364.40	May
Expenses	F Post	7.92	Postage
Allowance	F Post	20.00	May 4 weeks
Expenses	F Post	2.63	Fasthosts
Devolved Services	PRTC	127.80	Grass Cutting 19.05
Inspection	Wicksteed	72.00	Annual
Risk Assessment	K Dobson	38.00	May

Dog Bins	Scoop Dotty Dog	40.20	May
Misc	Castle Water	3.27	Water Charges
Maintenance	VES	270.00	Reissue
Total		946.22	

**18. RESPONSES TO CORRESPONDENCE RECEIVED**

The Council agreed to support the Bucks Family Angels Campaign on the website for a limited period.

**FP**

**19. REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED**

None

**20. AGENDA ITEMS FOR NEXT MEETING**

**FP**

- Traffic Calming Updates
- Fencing Playground
- Response from Wicksteed

**21. DATE OF NEXT MEETING**

7.30pm, 5<sup>th</sup> July 2021: – Speen or Lacey Green Village Hall tbc

Meeting closed at 8.45 pm

Chairman.....

Date.....