



## **MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING**

**HELD ON MONDAY 11<sup>th</sup> JANUARY 2021 AT 7.30PM**

### **PRESENT**

Cllrs Cathryn Davies (Chairman), Roger Craft, Philip Suter, Jean Roberts, Miv Hughes, Tim MacGillivray, Keith Bowler, Graham Peart (Unitary), Carl Etholen (Unitary), Clerk Frank Post, 1 member of the public.

### **1. WELCOME AND APOLOGIES FOR ABSENCE.**

Apologies from Cllr Shade Adoh (Unitary).

### **2. NEW PARISH COUNCILLOR**

The Chairman welcomed Keith Bowler as the new co-opted Councillor. Cllr Bowler will be representing the parishioners of Lacey Green village. Cllr Bowler has an extensive record in voluntary work and moved within the locality some 3 years ago.

### **3. DECLARATIONS OF INTEREST**

None.

### **4. MINUTES OF PREVIOUS MEETINGS**

The minutes of the last Council meeting on 7<sup>th</sup> December 2020 were **approved** and it was **agreed** that they should be signed at the next actual meeting between Clerk and Chair.

**FP**

### **5. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY**

It was noted that contributions for the next edition of Hallmark were required. The Clerk undertook to provide details of the new Councillor, whilst Cllr MacGillivray would generate copy relating to the Loosley Row litter pick initiative.

**TM/FP**

## 6. REPORTS FROM UNITARY COUNCILLORS

Cllr Etholen provided a further update on the meeting with Cllr Rogers to initiate “plane and patch repairs to Chapel Hill Road.

It was also noted that the planning application for the Bledlow Refuge project did not get resolved at the Unitary Planning Committee meeting on 17<sup>th</sup> December. Cllr Etholen confirmed that the application would go for appeal.

Cllr Peart updated members on the concerns expressed by Buckinghamshire Council on the rate of roll out of COVID vaccinations in the County.

Cllr Peart also noted his support for the Community Right to Bid for the Black Horse and stated that there had been no developments regarding the Bid for the King William.

The application for funding by the Lacey Green Tennis Club through the Community Board was also highlighted.

## 7. PRECEPT

Following the approval of the budget, all Councillors **agreed** to apply for a 2021/2022 precept of **£25774**, as per previous years. **FP**

## 8. TRAFFIC CALMING CONSULTATION/COMMUNITY SPEEDWATCH

The scheduling for the traffic calming consultation still pending. **CD/CE**

Progress toward the implementation of Community Watch was delayed due to COVID. **TM**

Cllr MacGillivray also highlighted the recent accident at the Wardrobes. It was **agreed** to discuss the matter with Cllr Etholen further. **TM/FP**

The Council also requested an update on traffic accidents during the last year for review, which the Clerk undertook to provide. **FP/CE**

## 9. MVAS

Cllr MacGillivray confirmed that the repairs had been completed and the latest data collected for analysis. **TM**

## 10. STUDDRIDGE LANE POND CLEARANCE

Cllr Suter updated the Council that the project had been delayed due to a burst watermain before Christmas and as it is not the ideal time to carry out work now, it would be left to autumn 2021. A minor tidy up operation has taken place and that the annual maintenance costs were being estimated by the Speen project team. **FP**

## 11. TRAINING REQUIREMENTS

It was agreed the Clerk would schedule induction training for Cllr Bowler. **FP**

It was noted that other Councillors would also review any training options, once available. **FP**

## 12. ASSET REGISTER

Register has been circulated and several additional items should be considered. Clerk to reissue for formal approval at next meeting. **FP**

## 13. EMERGENCY PLAN

Draft plan had been circulated. It was **agreed** to add references to Facebook and WhatsApp local links and reissue at the next meeting for formal approval. **FP**

## 14. WICKSTEED INSPECTION SCHEDULE

Council **agreed** to renew inspection cycle for 2021 for quarterly visits at £60.00 per unaccompanied visit. **FP**

## 15. ELECTIONS 2021

Details had been circulated to Cllrs and it was confirmed that elections would take place 6<sup>th</sup> May subject any new HMG guidelines. **FP**

## 16. INSURANCE RENEWAL

Still pending receipt of alternative quotes. Deadline for renewal was noted as 3<sup>rd</sup> of February so Cllrs may have to approve cost by email. **FP**

## 17. PLANNING APPLICATIONS

a. The following planning application was considered: **FP**

**20/08480/FUL** Kimberley, Water Lane, Speen

No objection

b. Applications recently approved included:

**20/07913/FUL** Land at Hillcroft Loosley Row

**20/07924/FUL** The Garden House, Speen

**20/07762/FUL** Field End, Loosley Row

c. Applications refused:

None. It was noted that the appeal for **20/05131/OUT** relating to land to the rear of Windmill Cottages had been dismissed.

## 18. PAYMENTS

The following payments had been circulated and **approved** for January:

**FP**

Activity	Payee	Gross	Comment
Salary	F Post	364.00	Uplift NALC plus 11hrs pw (less web extras)
Salary	HMRC	801.20	Q3 tax
Dog Bins	Scoop Dotty Dog	50.25	5 weeks Dec
Expenses	F Post	2.39	Nov Fasthosts
Expenses	F Post	10.30	Stamps and Stationery
Allowances	F Post	25.00	Jan 5 weeks
Inspection	K Dobson	37.00	Dec
Devolved Services	PRTC	588.00	Contract Fees
Audit	PKF	240.00	Annual External Audit Fees 2019/2020
Maintenance	Swarco	228.84	16 month maintenance contract
Inspection	Buckinghamshire Council	104.40	BC Annual Inspection - 50% refundable from Speen
<b>Total</b>		<b>2451.38</b>	

## 19. RESPONSES TO CORRESPONDENCE RECEIVED

Cllr Bowler noted that for the Black Horse Community Bid application that funding from the Plunkett Foundation could be available, if the Council was to support a community run pub. Such options would be considered at a later stage with advice sought from the Tom Kerridge organisation.

**KB/JR**

## 20. REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED

It was noted that Cllr Suter had attended the recent WDALC meeting on 17<sup>th</sup> December.

## 21. AGENDA ITEMS FOR NEXT MEETING

- Confirmation of Insurance Renewal
- Approval of Emergency Plan
- Approval of Asset Register
- Q3 Bank Reconciliation
- Transition to new Cllr email addresses
- Update on Black Horse Community Right to Bid

## 22. DATE OF NEXT MEETING

7.30pm, 8<sup>th</sup> February 2021: Virtual

Meeting closed at 9.15 pm

Chairman.....

Date.....