



**MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING
HELD ON MONDAY 7th DECEMBER 2020 AT 7.30PM**

PRESENT

Cllrs Cathryn Davies (Chairman), Roger Craft, Philip Suter, Jean Roberts, Miv Hughes, Tim MacGillivray, Clerk Frank Post, No members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE.

Apologies from Cllr Graham Peart (Unitary), Cllr Carl Etholen (Unitary), Cllr Shade Adoh (Unitary).

2. DECLARATIONS OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETINGS

The minutes of the last Council meeting on 2nd November were **approved** and it was **agreed** that they should be signed at the next actual meeting between Clerk and Chair. **FP**

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

It was noted that the provision of roundels for both Speen and Lacey Green and the replacement/repair of street and road signs were now on the work schedule for TfB in 2021.

5. REPORTS FROM UNITARY COUNCILLORS

None

6. COMMUNITY ASSETS

The draft application form had been circulated by Cllr Roberts for review and consideration.

Following further discussion regarding the policy approach by Council toward Community Assets, the following resolution was **agreed** upon by all Councillors:

It was proposed to accept the document known as 'Community Right to Bid - Nomination form to nominate an asset of community value, namely The Black Horse Public House in Lacey Green.

Cllr Roberts thereby **agreed** to submit the application on behalf of the Council. **JR**

7. INSPECTION REPORTS – BUCKS COUNCIL AND WICKSTEED

Cllr Hughes requested that the Council's response to the annual inspection by the Unitary Council should clearly indicate that the playground equipment was in conformance of standards applicable at the time of installation.

This was **agreed** by Councillors. Clerk to confirm with provider. **FP**

8. TRAFFIC CALMING CONSULTATION/COMMUNITY SPEEDWATCH

Community Board had approved traffic calming consultation, timescales for implementation still pending. **CD**

9. KILN LANE POND CLEARANCE

Tree care provider has been commissioned. Grant application has been submitted to Community Board with decision pending Jan 2021. Surplus budget provisions will be allocated toward planting of wild flowers. **TM/FP**

10. STANDING ORDERS - PLANNING

Latest draft had been circulated and was **approved**, subject to additional paragraph proposed by Cllr Craft. Final version will be posted on website. **FP**

11. EXTERNAL AUDIT REPORT

External Audit report has been received and circulated to Councillors for review. The findings were noted for action and **approved**. Report will be posted on website. **FP**

It was noted that the Clerk was seeking clarification on some of the observations made. **FP**

12 NEW EMAIL ADDRESSES

After further discussion, it was **agreed** that transition to Parish Council email addresses would commence at a cost of £200.00. Annual costs of domain registration and hosting would equate to £120.00 pa. **FP**

13. BUDGET PROPOSALS

Draft budget proposals had been circulated. After review and further discussion, the budget was **approved**. **FP**

It was noted that the projected expenditure of £47.2k exceeded projected income of £30.0k, but it was **agreed** that the higher level of expenditure would be met by draw down of the high level of reserves that currently prevail. **FP/RC**

14. ALLOWANCES/GRANTS 2020.2021

Full details of allowances and grants were circulated and after some amendments for grants were **approved** as follows: **FP**

Allowances	£
C Davies	100
R Craft	100
P Suter	100
M Hughes	100
J Roberts	100
T MacGillivray	100
Allowances paid quarterly by standing order.	
Grants	£
St John's Church	200
Speen Baptist Church	200
Lacey Green Village Hall	250
Windmill Restoration Committee	200
Lacey Green Village Shop (Community Planning Group)	250
Community First Responders	200
Speen Village Hall	250
Speen Playing Fields	250
Community Bus	250
Lacey Green Tennis Club	250
Chiltern Society (dd)	30
Campaign for Rural England (dd)	36
Total	2366

15. DATES 2021

Details had been circulated to Cllrs and were reviewed and **approved** at the meeting. **FP**

16. CO-OPTION OF NEW COUNCILLOR

The two applications submitted had been circulated and after careful consideration one of the applicants was selected and would be invited to attend as a co-opted Councillor. **FP**

16. PLANNING APPLICATIONS

a. The following planning applications were considered: **FP**

20/08008/FUL Lacey Green Sports Club

No objection

20/08093/FUL 2 Erith Cottages, Main Road, Lacey Green

Further consideration required. Final comments would be agreed by email and subsequently minuted.

It was noted that comments relating to the application 20/07913/FUL relating to the land at Hillcroft had been posted, expressing concerns about close proximity of the development to the boundary.

The application relating to 20/07924/FUL Garden House, 5 Woodview Drive, Speen was also reviewed between Council meetings and a no objection posted.

b. Applications recently approved included:

20/06280/FUL 4 Cornerways, Speen
 20/07115/FUL 3 Loosley House, Lower Road
 20/07329/FUL Wychwood Foundry Lane, Loosley Row
 20//07698/TPO Green Pastures, Lower Road, Loosley Row

c. Applications refused included:

20/07357/FUL Highwood, Grubbins Lane, Speen

17. PAYMENTS

The following payments had been circulated and **approved** for December:

FP

Activity	Payee	Gross	Comment
Salary Oct	F Post	330.83	Uplift NALC pre 11hrs pw
Dog Bins	Scoop Dotty Dog	40.20	4 weeks Oct
Expenses	F Post	2.39	Oct Fasthosts
Expenses	F Post	6.00	Land Registry - Black Horse
Allowances	F Post	25.00	Dec 5 weeks
Inspection	K Dobson	37.00	Nov 4 wks
Devolved	PRTC	201.60	19/11 cut
Services			
Poppy Wreath	C Davies	35.98	Remembrance
Poppy Wreath	L Pearce	21.99	Remembrance
Dog Bins	Scoop Dotty Dog	40.20	4 weeks Nov
Subscription	WDALC	10.00	Annual subs
Website Start Up	F Post	175.67	Approved in Nov
Water Rates	Castle Water	15.84	Aug 20 to Jan 21
Total		942.70	

18. RESPONSES TO CORRESPONDENCE RECEIVED

The application for funding the clearance of Studridge Lane Pond was discussed and after further deliberation it was **agreed** to support the initiative with funding of the skips and consider an annual maintenance programme, subject to review of annual costs submitted.

FP

The quote for anchoring the bench on the playground for £170.20 was also **approved**.

FP

18. REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED

It was noted that Cllr Davies had attended the recent Community Board meeting resulting in the approval of co-funding for the traffic calming project.

Cllr Craft also reported on his recent meeting with Carl Etholen and the representative from TfB, where it was agreed to consider "plane and patch" repairs for Chapel Hill Road.

Consideration of the provision for posts to utilise the MVAS at Devils Elbow was not however considered practical.

19. AGENDA ITEMS FOR NEXT MEETING

- Establishment of Precept
- Review of Emergency Plan
- Review of Asset Register
- Q3 Bank Reconciliation

20. DATE OF NEXT MEETING

7.30pm, 11th January 2021: Virtual

Meeting closed at 9.10 pm

Chairman.....

Date.....