



**MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING
HELD ON 5th OCTOBER MONDAY 2020 AT 7.30PM**

PRESENT

Cllrs Cathryn Davies (Chairman), Roger Craft, Philip Suter, Jean Roberts, Tim Macgillivray, Miv Hughes, Cllr Carl Etholen (Unitary), Cllr Shade Adoh (Unitary), Clerk Frank Post, 2 members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE.

Apologies from Cllr Graham Peart (Unitary).

2. DECLARATIONS OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETINGS

The minutes of the last Council meeting on 7th September were **approved** and it was agreed that they should be signed at the next actual meeting between Clerk and Chair. **FP**

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

It was noted that Wicksteed have completed the repairs of the LogWorld and the Playground has been re-opened with provision of additional safety notices.

5. REPORTS FROM COUNCILLOR ETHOLEN (UNITARY)

Cllr Etholen highlighted the latest Covid numbers for the County, which would be circulated after the meeting. **FP**

An update was provided on the Monkenden planning application, and Cllr Etholen confirmed he had engaged with the Chair of the Planning Committee. It was also **agreed** by Council that the Building Control Officer needs to be involved to ensure no issues arise with the public sewer close to the boundary of the property.

Cllr Craft also highlighted the delays regarding the 4 Cornerways application, which was way beyond published deadlines. Cllr Etholen confirmed that delays still prevail for planning applications as a result of Covid and the transition to a Unitary Council.

Cllr Craft requested that the dates of Unitary Planning Committee meetings could be shared. **CE/FP**

6. NEW PLANNING REGULATIONS

In light of the absence of Cllr Peart, this item would be brought forward to the next meeting. **FP**

7. ROUNDELS – LACEY GREEN

Cllr Davies confirmed that a meeting would be held with the TfB Technical Representative to finalise on the roundel requirements for Lacey Green, including the recommendations made by Cllr Peart for Flower Bottom Lane. **CD**

8. TRAFFIC CALMING

It was **agreed** by Council to provide funding up to £5k for the next stage of statutory public consultation of the proposals for traffic calming by St John's school, as agreed with the Community Board and TfB. **ALL**

It was noted that informal suggestions to utilise the car parking at the tennis club and/or the hiring of private driveways to mitigate the parking issues were not considered appropriate.

The Council also expressed concerns that the phased parking schedule set up by the School was ineffective and the phased lead-times for pick up/drop down should be increased from 5 mins to 15 mins. It was **agreed** to discuss this matter further with the Headmaster. **CD**

Cllr Macgillivray confirmed that he had completed the on-line training for Community Speed Watch and was awaiting the next stage of development with discussions scheduled with PC Lee. **TM**

9. WEBSITE

The Clerk confirmed that the new website was live and compliant with accessibility regulations.

In discussion, it was **agreed** to implement the following:

Revision of Home Page title
Picture of the Windmill as the primary visual for the Home page
Sourcing of new pictures (1 each of the three villages)
New pictures of the Playground (after cutting) and Garden of Rest (after revamp)

It was also **agreed** to obtain a quote for the introduction of new emails for Councillors on the same email address configuration as the Clerk.

Sourcing of additional pictures was also **agreed** including the Lacey Green Bus Shelter, the MVAS in action, the Wooden Obelisk and the War Memorial.

10. KILN POND CLEARANCE

Cllrs Roberts and MacGillivray confirmed that clearance work would commence 10th October. It was also confirmed that a meeting was scheduled with a tree surgeon on 21st October to determine the costs for which adjacent trees could be trimmed, to mitigate leaf drop into the pond, and thereby regenerate aquatic life.

11. SPEEN BUS SHELTER REVAMP

Costings of £130.00 were **approved** subject to confirmation that regular inspections were incorporated within the quote.

12. GARDEN OF REST REVAMP

Costings of £120.00 were **approved**. It was noted that the renewal of part of the box hedging would be considered next spring.

13. COOPTING NEW COUNCILLOR

The vacancy would be featured in Hallmark and Community noticeboards. Closing date 27th November.

14. BANK RECONCILIATION Q2

Meeting scheduled on 6th October with Cllr Craft and Clerk to finalise detail

15. PLANNING APPLICATIONS

The following planning applications were considered:

20/07115/FUL 3 Loosley House, Lower Road, Loosley Row
No objection

20/07329/FUL Wychwood Foundry Lane Loosley Row
Further consideration required by Councillors. Final comments to be agreed before deadline of 7th October.

It was confirmed that the application **20/06249/FUL** relating to Highwood Kiln Lane had been approved and that the application **20/06533/FUL** for the Kiln Lane Manege has been refused.

It was noted that the application **20/06280/FUL** 4, Cornerways was still outstanding.

16. PAYMENTS

The following payments had been circulated and **approved** for October:

Activity	Payee	Gross	Comment
Salary	F Post	322.50	Sept
Back Pay	F Post	53.03	Apr - Sept (NALC)
Salary	HMRC	679.60	Tax Q2
Allowances	F Post	25.00	Oct 5 wks

Expenses	F Post	2.39	Fasthosts
Expenses	F Post	9.32	Postage
Assessment	K Dobson	111.00	July/Aug/Sept @£37.00 pm
Pond Clearance	M Piercy	115.53	via Amazon
Allowances	Councillors (6)	150.00	Q2
Traffic Calming	Ringway Jacobs Ltd	5,842.15	Phase 1 PID 192
Playground Repairs	Wicksteed	1,349.38	Logworld Repairs
Total		8659.90	

In terms of receipts, the Clerk also confirmed the receipt of the second tranche of Precept at £12,887.00

17. RESPONSES TO CORRESPONDENCE RECEIVED

It was noted that a quote for weedkilling at both the Playground and Garden of Rest had been received. It was agreed to consider alternative quotes and review appropriate action in the Spring. **FP/CD**

18. REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED

Cllr Suter confirmed that he attended the virtual WDALC meeting and that the minutes of that meeting would be circulated when available. **FP**

19. AGENDA ITEMS FOR NEXT MEETING

FP

- New Planning Regulations
- Roundels for Lacey Green
- Kiln Pond Update
- Traffic Calming Consultation
- Planning
- Community Assets (King William/Black Horse)
- Review Direct Debits and Standing Orders

20. DATE OF NEXT MEETING

7.30pm, 2nd November 2020: Virtual

Meeting closed at 9.10 pm

Chairman.....

Date.....