



**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 3rd SEPTEMBER 2018 AT 7.30PM
AT SPEEN VILLAGE HALL**

PRESENT

Cllrs Cathryn Davies (Chairman), Miv Hughes, Philip Suter, Roger Craft and Liz Patient.
Clerk – Frank Post.
No members of the public attended.

1. WELCOME AND APOLOGIES FOR ABSENCE.

Cllr Etholen (County) and Cllr Peart (District).

2. MINUTES

The Minutes of the Parish Council meeting on 8th August 2018 having been circulated, were approved by the Meeting and signed by the Chairman. **FP**

3. DECLARATIONS OF INTEREST

None were declared.

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

None.

5. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

None

6. LACEY GREEN PLAYGROUND

The range of snagging issues has been addressed by HAGS, but still awaiting final signoff. **FP**
Other apparatus in need of repair have been addressed by the PRTC maintenance team.
Gate repairs are outstanding but Dennis Cook has been commissioned to quote. **FP/CD**

7. INSPECTION SERVICE PROVISION 2018/9

The quotes from Wicksteed and ARD were considered and the quote for Wicksteed approved and a works order to be issued. **FP**

8. CLERK'S SALARY ADJUSTMENT

The adjustment of hourly rate based on 37 hrs, not 37.5 hrs, as per NALC guidelines was discussed and approved with back date to April. **FP**

9. PLANNING APPLICATIONS

The following were considered and commented upon:

18/06962/FUL The Stores and Sweet View, Loosley Row

Council agreed to table no objection **FP**

18/06987/FUL Ringwood, Speen

Council to table no objection **FP**

18/07019/FUL Entertainment House, Lacey Green

It was agreed to table no objection **FP**

18/07100/FUL Callow Rise, Lacey Green

It was agreed to table an objection to the fencing which was deemed out of character and keeping with the village and surrounding houses and contrary to Village Design Statement **FP**

18/07115/FUL Ploughshare, Speen

It was agreed to table an objection as the decking and steps are visible to the public right of way and do not take account of the contours of the land, reflecting the same concerns as expressed previously with application **FP**

18/05432/CLP

It was also noted that AVDC do accommodate supporting planning applications and it was agreed to discuss this further with Cllr Peart. **FP**

10. APPROVAL OF THE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET.

The payments for September were examined by the Council. The payments were **approved by all present** and the necessary cheques signed. There were no receipts noted. **FP**

Activity	Total Cost	Payee	Date	Detail
PRTC	1384.32	PRTC	30-Jul	Grass Cutting Apr-Jul
Devolved Services				195354928
Inspection	132.00	ABA (Construction) Ltd	20-Aug	770036157
ARD				
Risk Assessment	72.80	Keith Dobson	28-Aug	
Bus Shelter Repairs	£305.00	VES	29-Aug	
Speen				
Notice Board Repairs	£220.00	VES	29-Aug	
Speen				
Home Allowance Clerk	£20.00	F Post	03-Sep	4 weeks Sept
Salary Adjustment Clerk	£37.44	F Post	03-Sep	Apr- Sept 2018
Total	2171.56			

11. CORRESPONDENCE RECEIVED/ISSUED BY THE PARISH COUNCIL

The Environment Agency guidelines for burial sites had been reviewed by Cllr Patient and discussed with officials from the Environment Agency and not deemed relevant for risk assessment unless extension to the site considered. **FP**

The submission of a memorial application was discussed and duly approved. **FP**

The application for a burial site for a non-resident with parish connections was discussed and approved. **FP**

12. GARDEN OF REST REGULATIONS

It was agreed to update the current guidelines with sizing details of memorials and delete the approval of bulb planting. **FP**

The need to plant microchip cartridges on all burial sites for enhanced record keeping was discussed and it was agreed to establish a working party when the ground was more amenable. **FP**

13. SPEEDWATCH AND COUNCILLOR RECRUITMENT

Cllr Patient noted that a parishioner had expressed interest in becoming a Councilor and it was agreed to extend an invitation to informally attend the next meeting. **EP**

It was also agreed to consider the insertion of a leaflet (detailing recruitment for Speedwatch and Council [if appropriate]) into Hallmark distribution in November at the next meeting – the cost of £46.00 was duly noted. **FP**

14. REPORTS FROM COUNCILLORS

None.

15. AGENDA ITEMS FOR THE NEXT MEETING

Internal Audit

Risk Review

Hallmark Insert – November

Update on Methodist Chapel deliberations (Cllr Peart)

Update on Bledlow Refuge consultation (Cllr Etholen)

Dogwaste bin adjacent to Playground

More seating in Playground

Notices

16. DATE OF NEXT MEETING

The next planning meeting of the Parish Council will take place on Monday 1st October 2018 at Lacey Green Village Hall at 7.30pm. There being no further business to discuss the Meeting closed at 9.20 pm.

Chairman.....

Date.....