



**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON MONDAY 7th OCTOBER 2019 AT 7.30PM
AT LACEY GREEN VILLAGE HALL**

PRESENT

Cllrs Cathryn Davies (Chairman) Jean Roberts, Liz Patient, Tim MacGillivray, Philip Suter. Clerk – Frank Post.

1. WELCOME AND APOLOGIES FOR ABSENCE.

Cllrs Etholen (County) and Peart (District). Cllrs Craft and Hughes also had tabled their apologies

2. DECLARATIONS OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETINGS

The minutes of the last Council meeting on 2nd September 2019 will be approved at the next full Council meeting **FP**

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

The range of quotes for the bus shelters were reviewed and it was agreed to confirm the works orders for both Lacey Green – inside and outside (£1080.00) and Speen – outside only (£85.00) **FP**

5. PLANNING

New applications: The Barn Lily Bottom Lane 19/07144/FUL – no objection **FP**

Applications approved / refused: A report was tabled by the Clerk detailed recent outcomes for Lacey Green. It was agreed to extend the analysis to Speen for the next planning meeting **FP**

6. FINANCE

The accounts for payments and receipts in accordance with budget/forecast were considered and **approved. FP**

Payments Oct 2019

Month	Activity	Payee	Gross
Oct	Devolved Services	PRTC	123.60
Oct	Salary	F Post	322.10
Oct	Salary	HMRC	644.40
Oct	Allowances	F Post	25.00
Oct	Expenses	F Post	18.00
Oct	Bins	TBS	54.60
Oct	Inspection	K Dobson	36.00
Oct	Bar Coding	Assettrac	102.00
Oct	Devolved Services	PRTC	2,016.00
Oct	Inspection	Wicksteed	72.00
Total			3413.70

Receipts

Sept	HMRC VAT Refund		1183.00
	WDC Precept		12887.00
	Bank Interest		34.06
Total			14104.06

7. HALF YEAR REVIEW

Meeting arranged for Cllr Craft to review bank details, receipts/payments and bank reconciliation on 22/10 **FP**

The summary analysis relating to payments £6698.61 v full year budget £39777.00, and receipts £34972.91 v full year budget £29836.00, were duly noted

8. AGAR VARIANCE

It was agreed to invite an independent provider, recommended by BALC, to resolve the outstanding issues with variances in bank reconciliations for 18/9 **FP**

9. TRAFFIC CALMING PROPOSALS TFB 192

It was noted the specification for the project had been accepted by LAF. It was confirmed that the initial outlay would be £4.3k with a budgeted cost of £20k overall. Public consultation would be included

A summary of the efforts to date regarding Speedwatch and Traffic Calming would be published in Hallmark and the PC website. **TM/FP**

Cllr Davies would also investigate the usage of black/white lorry signs with TfB **CD**

10. PLAYGROUND UPDATE (CLIMBING UNIT)

Meeting scheduled next Wednesday with Wicksteed to discuss further refinements. It was noted that 3 quotes would be required when specification finalised, aligned to budget **CD/MH/LP**

The inspection report from Wicksteed, circulated on 20/09, was duly noted and did not require further action

11. MVAS

Order placed with Swarco, awaiting delivery confirmation **FP/TM**

12. LOCAL COUNCIL DEVOLUTION

It was agreed to confirm the extension of the contract with BCC till Mar 2020, subject to continued service provision from PRTC **FP**

13. BAR CODING FOR GRAVE MARKERS

Supplier (Assetrac) has been contacted and delivery made. Functionality to be reviewed **FP**

14. EMERGENCY COMMUNITY PLAN

Agreement from Longwick PC to emulate their plan. Template to be provided **FP**

15. BIN EMPTYING

Cllr Davies is still progressing availability of key for TBS access. TBS to quote for 3 bins in playground locality. Issue about emptying of bins generally to be raised with Chiltern Council **CD/FP**

16. AGENDA ITEMS FOR NEXT MEETING

- Procurement of climbing frame
- Delivery MVAS and ancillaries/New rota
- Emergency Plan
- Kiln Lane Pond
- Silhouettes Repairs and Location
- Feedback on The Mount planning outcomes and enforcement

17. DATE OF NEXT MEETING

4th November 7.30pm, Lacey Green Village Hall

Meeting closed at 8.50pm

Chairman.....

Date.....