



**MINUTES OF THE PARISH COUNCIL MEETING  
HELD ON MONDAY 29<sup>th</sup> July 2019 AT 8.30PM  
AT LACEY GREEN VILLAGE HALL**

**PRESENT**

Cllrs Cathryn Davies (Chairman), Roger Craft, Miv Hughes, Jean Roberts, Liz Patient, Tim MacGillivray, Carl Etholen (County), Graham Peart (District). Clerk – Frank Post. 3 members of the public and two representatives from Manor Park Construction.

**1. WELCOME AND APOLOGIES FOR ABSENCE.**

Cllr Suter had made his apologies.

**2. DECLARATIONS OF INTEREST**

None.

**3. MINUTES OF PREVIOUS MEETINGS**

The minutes of the last Council meeting on 3<sup>rd</sup> June 2019 were **approved**.

**FP**

**4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY**

The approach to the Chiltern Society for a cost of clearing the footpaths is still outstanding.

**FP**

**5. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

**County:**

Cllr Etholen highlighted the meeting on 25<sup>th</sup> July to announce the initiative to resurrect Bledlow refuse site. Funding to be generated through crowd funding, but seeking funding from local councils and parishioners to appoint planning consultant. Focus will be on household waste with recycling benefits to offset charges. It was agreed to promote the initiative on the Parish Council website, as well as the village website and the village facebook.

**FP/CD/LP**

Cllr Etholen also updated the proposals for parking restrictions along the main road near St John's school. It was agreed to delay the confirmation of the initial purchase order for £4619.81 plus VAT so that a more detailed brief can be provided to support the TfB proposal TFB192.

**CD/FP**

The micro surfacing on Westlands, Greenlands Woodfield, Meadow rise, Roundlands, Eastlands and Goodacres Lane were duly noted.

Cllr Etholen also indicated the he had held a meeting with James Tannard (local TfB area technician) to address the issues on Moses Platt Lane.

Cllr Davies also highlighted the traffic calming measures being considered by RAF Wycombe and that both projects were to be given equal priority.

**District:**

Cllr Peart was firstly congratulated on his BEM award following the publication of the Queens Awards. The planning application for the Old Forge and the Datcha were discussed. It was also noted that a CPO had been served on the King William Pub.

Cllr Peart also highlighted a further meeting with James Tannard to discuss the remedial action to avert further accidents on the Speen Road.

Cllrs Patient and Craft asked if Cllr Peart could confirm that any amended application revokes the conditions of the previous application as outlined by Alastair Nicholson (WDC Planning) at the previous meeting.

**GP**

**6. INTERNAL AUDIT AND ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)**

The internal audit observations were discussed and the remedial actions confirmed.

**FP**

The submission of the AGAR still needed to be completed subject to resolving a variance of between £55.00 - £102.00 on the bank reconciliation.

**FP/CD**

**7. FEEDBACK ON MEETING WITH ALASTAIR NICHOLSON (WDC PLANNING)**

Summary notes had been duly circulated. This issue as raised in Cllr Peart's report still needs to be resolved.

## 8. PRINCES RISBOROUGH EXPANSION SUPPLEMENTARY DOCUMENT

It was agreed that Cllr Hughes would draft a letter in response to this consultation

MH

## 9. GREEN SPACE DEVOLUTION - WDC

It was agreed for the Clerk to confirm that the Parish Council is willing to cover Church Lane and Abbots Wood for the forthcoming devolved services contract (subject to costings).

FP

## 10. CIL FUNDING OPPORTUNITIES – WDC

To be brought forward to the next meeting. One consideration could be the revamp of the bus stop opposite the village hall.

FP

## 11. TRAFFIC CALMING PROPOSALS TFB 192

As discussed in Cllr Etholen's report. It was noted that the overall budget would be £19.6k and that a LAF submission for 2020 had already been submitted. Cllr Davies to discuss a tighter specification for the project with Ian Thomas of WDC.

CD

## 12. PLAYGROUND UPDATE

Committee meeting finalised specification of new (wooden replacement) climbing unit. Order to be placed next meeting, subject to receipt of 3 quotes. Appx cost £2400 plus VAT.

CD/MH/LP

## 13. MVAS

The estimated cost is £2495 plus VAT. It was agreed that Cllr MacGillivray finalise specification (Swarco) and place order, with due regard for commonality of data and alignment of display with existing MVAS.

FP/TM

## 14. BAR CODING FOR GRAVE MARKERS

Further investigation necessary to identify source of supply.

CD/FP

## 15. REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

Reviewed by Councillors **agreed** to be appropriate for 2019/20

FP

## 16. EMERGENCY COMMUNITY PLAN

Agreed to bring forward for review at the meeting in September.

FP

## 17. WICKSTEED INSPECTION REPORT

Duly reviewed and noted that there are no key issues to address.

## 18. BUS SHELTER QUOTES

Quote from Andy Everest outstanding. It was agreed to approach Peter Galvin.

LP

## 19. PLANNING APPLICATIONS

The following live applications were reviewed:

FP

Reference	Property	Application	Decision
19/06441/FUL	13-15 Green Lands, Lacey Green	Construction of additional accommodation to both properties	No Objection
19/06707/FUL	5 Cornerways, Speen	Update on 19/05299/FUL Two storey extension, front, single/part two storey extension, side and rear	No Objection
19/06554/FUL	Studridge Lane, Speen	Update on 16/08231/FUL & 18/06649/FUL Construction of two detached houses	No Objection based on revisions submitted
19/06254/VCDN	Ridge View House	Variation of Condition	Seek clarification of understanding of variation

It was noted that the appeal for 18/08125/FUL, Kingswood Cottage, Speen had been dismissed.

It was noted that the Clerk had applied for an extension to 19/06587/FUL: The Old Forge, Foundry lane, Loosley Row and that the Council would object based on the basis of overdevelopment and adverse impact on landscape.

**20. FINANCE**

The accounts for payments and receipts in accordance with budget/forecast were considered and **approved. FP**

Month	Activity	Payee	Gross	Comment
Jul	Inspection	Keith Dobson	36.00	Jun
Jul	Inspection	Wicksteed	72.00	May
Jul	Allowance	F Post	25.00	Jul 5 weeks
Jul	Salary	F Post	306.04	Jun
Jul	Litter Bins	TBS Hygiene	54.60	Apr-Jun
Jul	Devolved Services	PRTC	135.96	Grass Cutting June
Jul	Internal Audit	IAC Audit and Consultancy Ltd	180.00	
Jul	Tax Q1	HMRC	644.00	Apr-Jun
Jul	GDPR	ICO	40.00	Annual Fee/Data Protection Aug
Jul	Membership	Chiltern Society	30.00	Annual Subscription May
<b>Total</b>			<b>1523.60</b>	

**Receipts**

None

**21. RESPONSES TO CORRESPONDENCE ISSUED/RECEIVED**

The letter from David Liddington's letter regarding the Area Relief Road as proposed in the Princes Risborough Consultation were duly noted.

**22. REPORTS FROM COUNCILLORS**

None

**23. AGENDA ITEMS FOR NEXT MEETING**

**FP**

- Traffic Restrictions, Lacey Green – project TFB 192
- Procurement of climbing frame
- Procurement/Specification MVAS and ancillaries
- CIL Funding WDC
- Emergency Plan

**24 .DATE OF NEXT MEETING**

2<sup>nd</sup> September 7.00pm, Lacey Green Village Hall (not previously posted as Speen Village Hall)

Meeting closed at 9.50pm

Chairman.....

Date.....