



**MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING  
HELD ON 6<sup>th</sup> JULY MONDAY 2020 AT 7.30PM**

**PRESENT**

Cllrs Cathryn Davies (Chairman), Roger Craft, Philip Suter, Jean Roberts, Tim Macgillivray, Miv Hughes, Cllr Carl Etholen (Unitary), Cllr Shade Adoh, Clerk – Frank Post.  
1 member of the public

**1. WELCOME AND APOLOGIES FOR ABSENCE.**

Apologies from Cllr Peart (Unitary)

**2. DECLARATIONS OF INTEREST**

None

**3. MINUTES OF PREVIOUS MEETINGS**

The minutes of the last Council meeting on 1<sup>st</sup> June were **approved** and signed off by the Chair **FP**

**4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY**

None

**5. REPORT FROM COUNCILLOR ETHOLEN**

First Community Board meeting scheduled for 9<sup>th</sup> July, representing 16 Parishes. **CD**

Cllr Etholen also highlighted the provision of a Bucks Recovery Fund post Covid with grants available from £3k to £120k and focusing on regeneration of business within the County.

An update on the Bledlow Recycle Centre Project was provided, noting that the application was still being reviewed.

It was confirmed that funding for the prevailing traffic calming project for Lacey Green was carried over into the Community Board budgets.

Cllr Etholen concluded his report with an update of remedial work being undertaken in the Parish by Transport for Bucks (TfB).

**6. INTERNAL AUDIT**

The response to the internal audit had been circulated to Councillors and after review was **approved**. **FP**

**7. AGAR APPROVAL**

Scheduled for formal approval at next meeting. **FP**

**8. GOVERNANCE**

The schedule of governance requirements was reviewed and **approved**. **FP**

**9. TRAFFIC CALMING PROJECT**

Following the TfB feedback on the options available, post the initial consultation, it was **agreed** to arrange a virtual meeting with the Headteacher (Mr Newton), Cllrs Davies and Etholen, and representatives from TfB and NSL (the provider for traffic wardens). **CD/CE**

Several other considerations were debated including staggered opening hours for the School and provision of restricted parking at Stocken Farm.

**10. PLAYGROUND UPDATE**

Cllr Hughes provided an update on discussions with Wicksteed for the repairs required. Costings looked very favourable but need final clarification. It was noted that no other providers were involved, as this was an urgent H&S issue. **MH**

After further discussion it was **agreed** to hold back on the lifting of Covid restrictions for the opening of the Playground, pending the completion of the remedial work by Wicksteed, and update the notices accordingly. **ALL**

#### 11. PROJECTS FOR COMMUNITY BOARD CONSIDERATION

After some discussion it was **agreed** to review the revamp of all roundels in the Parish and the potential relocation of specific roundels in Speen. **TM/PS/RC**

#### 12. MVAS

Cllr Macgillivray noted that the data review was scheduled for analysis in several weeks. Cllr MacGillivray also updated fellow Council members of his initial discussions with local Police regarding the implications of a Community Speed Watch initiative. **TM**

#### 13. WEBSITE COMPLIANCE

Clerk undertook to finalise specification for review and updating of website to comply with regulations by September 2020 and obtain quotes from suitable providers. **FP**

#### 14. GARDEN OF REMEMBRANCE

Visit and review agreed for 27<sup>th</sup> July 10.00 am. **ALL**

#### 15. NOTICEBOARD – SPEEN ENVIRONMENTAL GROUP

Council discussed the proposed location and following a risk assessment review considered the application not to be appropriate. **RC**

#### 16. PLANNING APPLICATIONS

The following planning applications were considered: **FP**

**20/06530/FUL** 11 Greenlands, Lacey Green  
No objection

**20/06301/FUL** Monkenden, Speen  
Council agreed to object. Comments would be finalised through email and reported at next meeting. **FP**

**20/06249/FUL** Highwood Kiln, Lacey Green  
No objection

It was noted that applications 20/06616/FUL and 20/06615/FUL relating to Wardrobes House, Loosley Row had been tabled and required further consideration. **ALL**

#### 17. PAYMENTS

The following payments had been circulated and **approved** **FP**

##### Payments July

Activity	Payee	Gross	Comment
Salary	F Post	322.10	Jun
Salary	HMRC	644.00	Q1 Tax
Inspection	Wicksteed	72.00	Quarterly Inspection
Grass Cutting	PRTC	151.20	Devolved Services
Admin	F Post	4.78	Fasthost May & Jun
Risk Assessment	K Dobson	73.00	Mar (36) & May (37)
Audit	IAC	180.00	Internal Audit Fee
Bin Collection	Scoop Dotty Dog Ltd	13.40	May
Bin Collection	Scoop Dotty Dog Ltd	16.75	Jun

<b>Risk Assessment</b>	K Dobson	37.00	Jun
<b>Allowance</b>	Cllr Roberts	25.00	Q1
<b>Allowance</b>	Cllr MacGillivray	25.00	Q1
<b>Admin</b>	F Post	25.00	Home Allowance 5 wks Jun
<b>Admin</b>	F Post	7.80	Postage
<b>Total</b>		<b>1597.03</b>	

**Receipts June**

<b>Payee</b>			
<b>Interest</b>		33.09	
<b>Precept Bucks Council</b>		12887.00	
<b>Total</b>		<b>12920.09</b>	

**18. RESPONSES TO CORRESPONDENCE RECEIVED**

It was noted that co-opting approval from Bucks Council was still pending.

**FP**

**19. REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED**

Cllr Suter had attended the WDALC virtual meeting. Minutes still pending. AGM in September.

**FP**

**20. AGENDA ITEMS FOR NEXT MEETING**

**FP**

- AGAR formal approval
- Playground Update
- Website Compliance
- Garden of Rest Revamp Project
- Traffic Calming Proposals
- Anti-climb paint for Tennis Court Fence
- Planning

**18. DATE OF NEXT MEETING**

7.30pm, 3<sup>rd</sup> August 2020: Virtual

Meeting closed at 9.05 pm

Chairman.....

Date.....