



**MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING
HELD ON 3rd AUGUST MONDAY 2020 AT 7.30PM**

PRESENT

Cllrs Cathryn Davies (Chairman), Roger Craft, Philip Suter, Tim Macgillivray, Miv Hughes, Cllr Craham Peart (Unitary), Cllr Shade Adoh (Unitary), Clerk – Frank Post.
No members of the public

1. WELCOME AND APOLOGIES FOR ABSENCE.

Apologies from Cllr Roberts and Etholen(Unitary)

2. DECLARATIONS OF INTEREST

None

3. MINUTES OF PREVIOUS MEETINGS

The minutes of the last Council meeting on 6th July were **approved** and signed off by the Chair **FP**

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

Cllr Craft confirmed that he would contact the Speen Environmental Group regarding the provision of a noticeboard which was not considered appropriate, following a risk assessment review.. **RC**

The request for a memorial stone was also **approved**. **FP**

5. REPORT FROM COUNCILLOR PEART

First Community Board meeting took place 9th July, representing 16 Parishes.

Cllr Peart also highlighted that regular virtual meetings were held at Unitary level, albeit with 200+ councillors the format was challenging.

Cllr Peart confirmed that 5 planning committees had been set up and that he was representing the Parish/Ward on one of those committees.

6. AGAR APPROVAL

Councillors formally **approved** the Annual Governance Report and Accounts for submission to the External Auditors and for publication on the website. **FP**

7. Q1 BANK RECONCILIATION

The quarterly bank reconciliation was **approved** and will be signed off by Cllr Craft. **FP/RC**

8. PLAYGROUND UPDATE

Cllr Hughes is still awaiting confirmation from Wicksteed regarding the essential repairs. **MH**

The Council also **agreed** to provide additional notices for the Playground to emphasise its closure for repair. **CD/PS**

9. WEBSITE COMPLIANCE

Two providers have responded to the specification with a third provider still pending. One provider preferred in context of aesthetics and support. Clerk to engage further with detailed costings. **FP**

10. TRAFFIC CALMING PROJECT

Virtual meeting held with the Headteacher (Mr Newton) who confirmed that arrangements are in hand to stagger school entry in 10 minute intervals.

Cllrs discussed the scheme in detail and **agreed** the following:

The car parking area by the tennis courts would be unsuitable for the envisaged use, as access onto Slad Lane is very restricted and it is also on a bend on a very narrow section of road.

Consideration for 'Dragons Teeth' to be painted at the entrance to the village on both ends should be evaluated – one set from Walters Ash before/after the bus stop at the Whip.

The parking restrictions at Stocken Farm were considered satisfactory

11. PROVISION OF ROUNDELS/SPEED CAMARAS

After some discussion it was **agreed** to proceed with provision of roundels for Speen subject to correct sizing. Cllr Suter to progress with TfB local technical representative. **PS**

12. MVAS

Cllr Macgillivray confirmed that the data review analysis had been circulated earlier. Cllrs to review for next meeting. **ALL**

13. WEBSITE COMPLIANCE

Clerk undertook to finalise specification for review and updating of website to comply with regulations by September 2020 and obtain quotes from suitable providers. **FP**

14.GARDEN OF REMEMBRANCE

Visit took place 27th July. Arrangements in hand to address the issues with the hedges and grass. **ALL**

15.TENNIS COURT FENCE

Council to consider the cost for repairs to the wire fence at next meeting. **FP**

16.BUS SHELTER – SPEEN

Revamp to be considered using oil based paint. **FP**

17.PLANNING APPLICATIONS

The following planning applications were considered: **FP**

20/06598/FUL The Old Plow, Speen. Construction of detached garage and entrance gates
No objection

20/06533/FUL OS Parcel 4155, Kiln Lane. Change of use of land and formation of manege
Council agreed to object based the visible and detrimental impact on the surrounding landscape. **FP**

It was noted that application 19/06587/FUL (Gommes Forge, Foundry Lane, Loosley Row) has gone to appeal against refusal of permission.

It was noted that the application 09/05240 for Hillview, Little lane Loosley Row had been refused on appeal.

17. PAYMENTS

The following payments had been circulated and **approved**: **FP**

Activity	Payee	Gross	Comment
Bus Shelter Exterior	P Galvin	680.00	Revamp
Bus Shelter Interior	P Galvin	400.00	Revamp
Salary	F Post	322.10	Jun
Allowances	F Post	45.00	Jul 4 wks & Aug 5 wks
Expenses	F Post	2.39	Fasthosts
Training	BALC	69.88	Planning Apr 19
Grant	Chiltern Society	30.00	Annual Contribution
Footpath Clearance	Chiltern Society	763.08	Devolved Services 2019

Utility	Castle Water	82.85	Water Rates
Dog Bins	Scoop Dotty Dog Ltd	13.40	Collection
Total		2408.70	

Receipts:

Interest		34.22	Bank
HMRC		1653.43	VAT reclaim
Bucks Council		2430.6	Devolved Services
Total		4118.25	

18. RESPONSES TO CORRESPONDENCE RECEIVED

It was noted that co-opting approval from Bucks Council has now been provided.

FP

19. REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED

CLr Davies had attended the NW Chiltern Community Board virtual meeting which focused on scoping and prioritisation.

20. AGENDA ITEMS FOR NEXT MEETING

FP

- Playground Update
- Website Compliance
- Garden of Rest Revamp Project
- MVAS Data eview
- Traffic Calming Proposals
- Tennis Court Fence Repairs
- Speen Bus Shelter
- Co-opting New Councillor
- Standing Orders Review

18. DATE OF NEXT MEETING

7.30pm, 7th September 2020: Virtual

Meeting closed at 9.00 pm

Chairman.....

Date.....