

**THE ANNUAL PARISH COUNCIL MEETING
LACEY GREEN PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD ON MONDAY 13th MAY 2013 AT 7.30PM
IN LACEY GREEN VILLAGE HALL**

PRESENT

Cllr Mrs C Davies (Chairman)
Cllrs D Claydon, J Sherlock, R Craft, D Clay, T Molesworth and Mrs M Hughes
Clerk to the Town Council – Susanne Griffiths
1 Member of the Public

1. ELECTION OF CHAIRMAN

Cllr J Sherlock proposed Cllr Mrs C Davies. Seconded by Cllr D Claydon. **All present agreed.**
Cllr Mrs C Davies was duly elected as Chairman.

2. DECLARATION OF ACCEPTANCE OF OFFICE

The acceptance of office was signed by Cllr Mrs C Davies.

3. ELECTION OF VICE CHAIRMAN

Cllr Mrs C Davies proposed Cllr R Craft. Seconded by Cllr D Clay. **All present agreed.**
Cllr R Craft was duly elected as Vice Chairman.

4. APOLOGIES FOR ABSENCE

None were received and accepted.

5. MINUTES

The Minutes of the previous meeting of the Parish Council meeting on the 8th April 2013, having been circulated were approved by the Meeting and signed by the Chairman.

6. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

7. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY.

Cllr R Craft presented a quotation for the repair and painting of the bus shelter in Speen and the repair and painting of the back of the notice board in Speen. **All present agreed** to accept the quotation and requested that the Clerk issue a work order. **SG**

8. REPORT ON DISTRICT COUNCIL MATTERS FROM WYCOMBE DISTRICT COUNCILLOR M FOSTER

Cllr M Foster sent his apologies and had nothing to report.

9. MEMBERSHIP OF COMMITTEES AND WORKING GROUPS

Cllrs R Craft and D Clay - Planning Applications for Speen.
Cllrs T Molesworth, J Sherlock and D Claydon - Planning Applications for Lacey Green and Loosley Row
Cllrs Mrs M Hughes and Mrs C Davies - Playground Equipment.

10. NOMINATIONS FOR REPRESENTATIONS WITH OTHER ORGANISATIONS

It was **agreed** that nominations for representations with other organisations is to be as follows:-

Wycombe District Association of Local Councils – Cllrs D Claydon, J Sherlock

N.W. Chilterns Local Area Forum – Cllrs Mrs C Davies, J Sherlock

Speen Shop Committee – Cllr R Craft

Lacey Green & Loosley Row Millennium Hall – Cllr Mrs C Davies

Risborough Area Community Forum – Cllr Mrs M Hughes

Neighbourhood Action Group - Cllr Mrs C Davies

Forum – Cllr J Sherlock

11. PLANNING APPLICATIONS

a. To consider New Planning Applications

13/05871/CTRE: Heath Cottage Grubbins Lane Speen Buckinghamshire HP27 0SH

Proposal: Fell Ash tree located on boundary with The Old Bakehouse, Studridge Lane. **The Parish Council will abide by the decision of the Arboriculturalist.**

13/05894/FUL: Hillbrow Hampden Road Speen Buckinghamshire HP27 0RU

Proposal: Householder application for the construction of a rear conservatory extension. **The Parish Council has no objection to this application**

13/05895/FUL: Granneys Flowers Bottom Lane Speen Buckinghamshire HP27 0SX

Proposal: Householder application for construction of a replacement single storey side extension with replacement raised platform and steps, new front porch, creation of parking area to front with associated brick walls and pillars and new access. **The Parish Council has no objection to this application.**

13/05929/FUL: White Thorn Pink Road Lacey Green Buckinghamshire HP27 0PG

Proposal: Householder application for construction of rear conservatory. **The Parish Council has no objections in principle, provided that the extension does not exceed the permitted development allowance and set a precedent for the future. The site lies outside the village curtilage, within the Green Belt and Chilterns AONB.**

13/06084/CTRE: Horseshoe Cottage Lower Road Loosley Row Buckinghamshire HP27 0NU

Proposal: Fell Holly. **The site lies within the Loosley Row Conservation Area. The Conservation Area Character Survey Map denotes these trees as 'important'. The Parish Council regrets the felling of trees within the Conservation Area, but would not object to the two maples being trimmed. No mention of these trees was made in either application 11/07616/FUL or 12/07870/FUL. In fact, both applications state no trees are within falling distance of proposed development, nor will any trees need to be removed or pruned. The Parish Council will abide by the decision of the Arboriculturalist.**

13/06045/FUL: Valley Cottage Highwood Bottom Speen Buckinghamshire HP27 0PY

Proposal: Householder application for erection of first floor rear with new pitched roof over existing raising of adjacent pitched roof to match & alterations to fenestration.

The Councillors were unable to access the plan relating to this application as they had not yet been posted on the Planning Website. All present agreed for Cllrs R Craft and D Clay to make a site visit and to circulate the suggested response to the members for approval. RC/DC

13/06062/FUL: Land Rear Of Ruskin & Chiltern Breezes Loosley Hill Loosley Row, Bucks. HP27 0NT

Proposal: Demolition of existing garage and erection of 1 x 3 bed detached dwelling. **Cllr C Davies proposed that the Parish Council respond with no objection to this application. A vote was taken and 5 voted in favour and 2 against. The motion was carried that the response would be The Parish Council has no objection to this application**

13/06020/FUL: Manly Loosley Hill Loosley Row Buckinghamshire HP27 0NT

Proposal: Householder application for the construction of a wooden decked area to the rear of the house & a hard standing parking area to the front with alterations to the surface profile of the public path adjacent to the existing drop kerb. **The Parish Council has no objection to this application.**

b. To Receive Notice of Planning Applications Approved

13/05259/FUL *Decision* Application Permitted
Address: 5 St Peters Close Speen Buckinghamshire HP27 0SS
Proposal: Householder application for erection of a two storey rear, two storey side & single storey front extensions following demolition of existing garage/playroom/utility rooms

12/07578/CLE *Decision* Grant Certificate of Lawful Use
Address: Widmer Farm Pink Road Lacey Green Buckinghamshire HP27 0PG
Proposal: Formation of hardstanding formed using crushed limestone shown edged blue on the attached plan

13/05289/REN *Decision* Application Permitted
Address: Rosebank Cottage Chapel Hill Speen Buckinghamshire HP27 0SP
Proposal: Proposed extension of time limit to permission granted under planning reference 10/05058/REN for erection of 1 no 4 bed dwelling and detached double car port and store

13/05345/FUL *Decision* Application Permitted
Address: Woodbyne Farm Main Road Lacey Green Buckinghamshire HP27 0QH
Proposal: Change of use of barn to form toilets, showers, changing area and treatment room to be used in connection with the existing gym (retrospective)

13/05505/VCDN *Decision* Application Permitted
Address: Green Acres Lower Road Loosley Row Buckinghamshire HP27 0PF
Proposal: Variation of condition 4 (non -reflective glazing in rear elevation) of planning permission 09/05781/FUL for the raising of roof and construction of front, rear and side extensions to allow the use of soft e glazing in rear elevation extensions.

13/05531/MIN *Decision* Part Allow Part Refuse
Address: The Lea-Dens Lower Road Loosley Row Buckinghamshire HP27 0PE
Proposal: Proposed non material amendment for construction of three storey front extension, single storey rear extension, alterations to fenestration and new rear terrace area (alternative scheme to pp 12/06120/FUL) granted under 12/07904/FUL

13/05673/CTR *Decision* Not to make a Tree Preservation Order
Address: Applegate Cottage Studridge Lane Speen Buckinghamshire HP27 0SA
Proposal: Fell Ash to rear of the property

13/05543/FUL *Decision* Application Permitted
Address: 13 Roundlands Lacey Green Buckinghamshire HP27 0QL
Proposal: Householder application for construction of two storey front and side extension and new porch

12/07809/FUL *Decision* Application Permitted
Address: Spinning Wheel Cottage Studridge Lane Speen Buckinghamshire HP27 0SF
Proposal: Householder application for construction of part single storey part two storey side extension and two storey rear extension. Construction of detached single garage

c. To Receive Notice of Planning Applications Refused

13/05749/CTRE: *Decision* To Make a Tree Preservation Order
Address: Grace Cottage Church Lane Lacey Green Buckinghamshire HP27 0QX
Proposal: Fell 1 no. Yew (T1)

12. APPROVAL OF THE ACCOUNTS FOR THE YEAR 2012/2013 AND THE ANNUAL GOVERNANCE STATEMENT OF THE ANNUAL AUDIT RETURN.

The Clerk presented the meeting with a letter from the Internal Auditor to confirm that the 2012/2013 internal audit has been completed and all was in order.

The Clerk presented the Annual Return of Account for the year 2012/2013 for approval by the Parish Council. The Parish Council having examined the accounts found them to be in order. **All present agreed** to approve the accounts for the year 2012/2013 and the annual governance statement of the annual audit return.

**13. APPROVAL OF THE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET.
VAT**

1387	Clerks fees	S Griffiths - April Salary overpayment of tax	53.00		£53.00
1388	Admin	D Timms - Internal Audit 2012-2013 fee	30.00		£30.00
1389	Admin	C Page - Relief for Clerk holiday	18.00		£18.00
1390	Hire of Hall	Speen Village Hall - hall hire 8th April	20.00		£20.00
1391	Risk Assess	K Dobson - Risk Assessment Duties	26.93		£26.93
s/o	Clerks fees	S Griffiths - May Salary	393.00		£393.00
s/o	Maintenance	PRTC 02/10- Maintenance duties	260.00	52.00	£312.00
1392	Misc	Speen Village Hall - Loan	1000.00		£1000.00
			0		0
1393	Garden of Rest	PJ Tapping – Final instalment for War Memorial	844.45	168.89	£1013.34

Receipts -Lloyds TSB - Bank Interest £2.23
 Donation – Garden of Rest £30.00
Bank Balance £ 56,572.73 (allowing for the above entries).

The receipts and payments for May were examined by the Council.
 The above payments were **approved by all present** and the necessary cheques signed.
 The Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all accounted for.

14. CORRESPONDENCE RECEIVED BY THE PARISH COUNCIL.

Community Resilience - Emergency Contacts

Emergency contact details are requested for help in identifying who would be best for BCC to contact in the unlikely event of an emergency in the area. The Parish Council do not hold details of volunteers.

Invitation to the reopening of The Horse Trust on 5th June 2013 in the presence of HRH the Princess Royal

Cllrs C Davies, D Clay, D Claydon and T Molesworth to attend. **CD/DC/DC/TM**

The Buckinghamshire County Council speed limit review (various roads, various parishes in area 4) (post implementation review) order 201

Noted.

The Chilterns AONB Management Plan 2014-19 Strategic Environmental Assessment (SEA) Scoping Report Draft has been published for consultation.

The consultation period runs until 5pm 19th June 2013. **Noted**

Consultation on Draft CIL & S106 Funding Decision Protocol

The Community Infrastructure Levy (CIL) was introduced in Wycombe on the 1st November 2012. Whilst it will take some time to accumulate significant funds for infrastructure, the Council is keen to share thinking about the process that will be undertaken each year to determine how CIL funds will be used. It is proposed that this process will sit alongside decision making on financial contributions secured through section 106 Agreements prior to the introduction of CIL. The Council are therefore undertaking a six week consultation until 12th June 2013 on a Draft CIL and s106 Funding Decision Protocol. **Noted**

Invitation to Wycombe 2013 Planning Forum, 6.15pm for 6.30pm to 8.30pm, Thursday 6 June 2013

All present agreed for Cllr J Sherlock to attend on behalf of the Parish Council. **JS**

15. ACTION TO BE TAKEN CONCERNING THE PLAY SURFACE IN THE PLAYGROUND.

Cllr M Hughes informed the members that the chosen supplier for the replacement surface in the

playground has advised that it will cost an extra £3,000.00 due to the thickness of the surface required under the slide. **All present agreed** that the contractors should have allowed for the extra thickness in the original quotation and that the Parish Council would now have to revisit the other quotations. Cllr Hughes agreed to discuss this requirement with the contractors. **MH**

16. A REPORT ON THE SALE OF PART OF MONKTON WOODS BY THE HAMPDEN ESTATE AND POTENTIAL LOSS OF CERTAIN CURRENT RIGHTS OF WAY.

Cllr R Craft informed the members on the sale of part of Monkton Woods and the potential loss of permissive paths. **All present agreed** for Cllr R Craft to draft a letter for circulation to the members for approval expressing residents concerns at the potential loss of the permissive paths. **RC**

17. WHETHER TO SUPPORT A RESIDENT IN THE APPLICATION TO OBTAIN A GAS SUPPLY TO SPEEN AND NORTH DEAN.

All present agreed for the Clerk to send a letter in support of the residents request for a gas supply in Speen and North Dean. **SG**

18. REPORTS ON THE ROADS, VERGES AND RIGHTS OF WAY IN THE PARISH.

Cllr D Claydon and the Clerk have a meeting with the Local Area Technician on Wednesday 3rd July 2013 to discuss any concerns from the Councillors. Both Cllr Claydon and the Clerk confirmed that the previous meeting had been beneficial and that following the meeting, the outstanding issues had been actioned by the BCC.

19. AN UPDATE ON THE GARDEN OF REST

All present agreed that the War Memorial had been completed to satisfactory standards and to release the 5% retention payment. **SG**

20. REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE ATTENDED.

Reports were received from the members on the meetings that they had attended on behalf of the Council

21. AGENDA ITEMS FOR THE NEXT MEETING.

To discuss and decide on an official opening for the Garden of Rest.

To discuss and decide on the action to be taken concerning the play surface in the playground

22. NEXT MEETING

The next meeting of the Parish Council will take place on Monday 1st July, 2013 at Speen Village Hall at 7.30pm.

There being no further business to discuss the Meeting closed at 9.00pm

Chairman.....

Date.....