

**LACEY GREEN PARISH COUNCIL MEETING
MINUTES OF THE PARISH COUNCIL MEETING
HELD ON MONDAY 2nd MARCH 2015 AT 7.30PM
IN LACEY GREEN VILLAGE HALL**

PRESENT

Cllr Mrs C Davies (Chairman)
Cllrs D Claydon, J Sherlock, R Craft, D.Clay and T Molesworth
Clerk to the Parish Council – Susanne Griffiths
B.C.C. Cllr C Etholen
2 Members of public

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Mrs M Hughes.

2. MINUTES

The Minutes of the previous meeting of the Parish Council meeting on the 12th January 2015 having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY.

None.

5. REPORT ON DISTRICT AND COUNTY COUNCIL MATTERS RELATING TO THE LACEY GREEN PARISH FROM COUNTY COUNCILLOR C ETHOLEN.

Apologies were received and accepted from Wycombe District Councillor M Foster.
A report was received from County Councillor Etholen on work that he had requested around Speen. County Cllr Etholen reported that there will be a 1.99% increase in the County Council Tax. It was reported that WDC has frozen its rate for the fifth consecutive year. Two defibrillators will be installed shortly in Lacey Green and Speen.

6. PLANNING APPLICATIONS

A. To consider New Planning Applications

15/05242/MINAMD: Stone Cottage Loosley Hill Loosley Row Buckinghamshire HP27 0NT

Proposal: Proposed non-material amendment to permission for Householder application for demolition of existing summerhouse and construction of two storey side and single storey side extension at first floor level, enlarged patio area with retaining walls and single storey detached car barn/work shed granted under 13/05070/FUL. **Noted.**

B. To Receive Notice of Planning Applications Approved

14/07993/CLE: *Decision* Grant Certificate of Lawful Use

Address: Datcha Kiln Lane Lacey Green Buckinghamshire HP27 0PT

Proposal: Certificate of Existing Lawfulness for existing use of the land as residential garden forming the curtilage of Datcha

14/08254/CT *Decision* Not to make a Tree Preservation Order

Address: Chapel Cottage Chapel Hill Speen Buckinghamshire HP27 0SL

Proposal: Crown thin Hazel T1 by 30%; remove from Willow T2 one of two stems overhanging garden and thin the remaining stems by 20%

14/08023/FUL: Decision Application Permitted
 Address: 3 Waddesdon View, Loosley Hill, Loosley Row, Buckinghamshire.HP27 0NT
 Proposal: Householder application for construction of two storey side extension and fenestration alterations of Existing Lawfulness for change of use of land to residential garden.

15/05000/FUL: Decision Application Permitted
 Address : St John's Church Of England Combined School Main Road Lacey Green
 Proposal: Erection of detached timber canopy for play and shelter in playground.

15/05026/FUL Decision Application Permitted
 Address: Holly House Archway Speen Buckinghamshire HP27 0SB
 Proposal: Householder application for construction of single storey rear extension following demolition of existing rear conservatory.

14/08326/LBC: Decision Application Permitted
 Address: Elm Tree Cottage Studridge Lane Speen Buckinghamshire HP27 0SA
 Proposal: Listed Building application for construction of two storey side extension and construction of detached double garage.

14/08235/FUL: Decision Application Permitted
 Address: Elm Tree Cottage Studridge Lane Speen Buckinghamshire HP27 0SA
 Proposal: Householder application for construction of two storey side extension and construction of detached double garage.

14/08057/FUL: Decision Application Permitted
 Address: St John's Church Of England Combined School Main Road Lacey Green
 Proposal: Erection of canopy to side.

14/06755/FUL: Decision Application Permitted
 Address: Datcha Kiln Lane Lacey Green Buckinghamshire HP27 0PT
 Proposal: Demolition of the existing dwelling and the erection of a replacement detached two-storey dwelling with access.

C. To Receive Notice of Planning Applications Refused

None

D. To Receive Notice of Planning Applications Withdrawn

None

7. APPROVAL OF THE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET.

K Dobson - Risk Assessment Duties (Jan)	£ 27.83		£27.83
Feb salary	£441.67		£441.67
HMRC -PAYE Jan Feb and March	£9.40		£9.40
March Salaries	£491.67		£491.67
K Dobson - Risk Assessment Duties (FEB)	£ 27.83		£27.83
WDALC - Course - Legal Issues	£ 15.00		£15.00
S. Gibbons - Notice Boards and Bench repairs	£549.00		£549.00
Speen Village Hall - Jan 2015	£ 20.00		£20.00
TBS Hygiene Ltd - Nov Dec Jan	£ 28.60	5.72	£34.32
Councillors Expenses	£ 175.00		£175.00
Printer cartridges	£ 42.00		£42.00

Receipts -TSB - Bank Interest £1.69.

Bank Balance £ 61011.91 (allowing for the entries above).

The receipts for January and February were examined by the Council.

The above payments for March were **approved by all present** and the necessary cheques signed.

The Clerk presented the accounts together with the bank statements and bank reconciliation for the

members' consideration together with a copy of all standing orders and direct debits made from the Parish Council account. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all accounted for.

8. CORRESPONDENCE RECEIVED BY THE PARISH COUNCIL

Monthly Risk Assessment

There were no issues highlighted on the monthly risk assessment report.

SG

Response from the Traffic Commissioner concerning the Brimmers Farm application.

The Traffic Commissioner advised the Parish Council that it cannot make a representation unless it is the owner or occupier of affected land or property in the vicinity of the proposed operating centre. Although the representation may be ruled invalid by the Traffic Commissioner, it must be satisfied that it is suitable for the parking of heavy goods vehicles and therefore a Traffic Examiner will visit the site and report back on the suitability.

The resident requested that the Parish Council withdraw their objection but as the Parish Council cannot make representation there is no objection to withdraw.

Thank you letter from Risborough Area Community Bus.

A letter has been received from RACB thanking the Parish Council for the proposed Grant in 2015. Noted.

Letter from residents in response to Cllr Tony Molesworth's article in the Feb issue of Hallmark concerning verges in Wardrobes Lane.

B.C.C Carl Etholen agreed to contact the residents as highways issues are outside of the Parish Council remit.

CE

Accounts for Lacey Green & Loosley Lawn Tennis Club

Noted. The Clerk is requested to invite the Lacey Green & Loosley Lawn Tennis Club to the next Parish Council meeting to give a financial update and report on the progress of their project.

SG

Invitation to enter the Best kept Village Competition.

The 2015 Best Kept Village Competition is soon to be launched. Entries are invited from the villages and small towns in Buckinghamshire and Milton Keynes.

All present agreed to enter Speen and Loosley Row.

Free Neighbourhood Planning Event - 12 March 2015

Up to a maximum of three free places per Council, providing the opportunity to hear from: Community Rights and Neighbourhood Planning – The Department for Communities and Local Government, Strategic Overview of Planning – Head of Planning & Sustainability, Wycombe District Council, A Buckinghamshire live case – Winslow Town Council and resources for funding – DCLG and/or Locality.

All present agreed that the Parish Clerk will attend.

SG

Offer from WDC to carry out the annual play area risk assessment for a cost of £64.

All present agreed for the Clerk to make the necessary arrangements.

SG

9. REPORTS ON THE ROADS, VERGES AND RIGHTS OF WAY IN THE PARISH.

The Clerk is requested to contact the relevant authority with the following concerns: -

-Pothole near the junction of Loosley Hill and Lower Road .

-Pothole in the centre of the road 50 yards from the junction of Loosley Hill/Lower Road, travelling towards Little Lane.

10. A REPORT ON THE PROGRESS ON THE PLAYGROUND REPAIRS HIGHLIGHTED IN THE ROSPA RISK INSPECTION REPORT WHICH ARE LOW RISK.

A quotation has been received from one company to supply the work highlighted in the RoSPA risk inspection.

Cllr C Davies agreed to contact one other company. The Clerk has requested a third quotation which is due in the next week.

SG/CD

11. A PROPOSAL FOR LEASING THE PLAYGROUND IN SPEEN

Cllr R Craft circulated the Parish Council's proposed terms of the lease and the response from Speen Playing Fields. There are a few details SPF wish to negotiate. A response was agreed by the Parish Council in answer to these points. **All present agreed** for Cllrs R Craft and Mrs C Davies to meet with SPF.

CD/RC

12 THE ANNUAL REVIEW OF THE EFFECTIVENESS OF THE INTERNAL AUDIT.

The members carried out an Annual Review of the effectiveness of the internal audit. The actions listed in the Internal Audit programme supplied by the Internal Auditor together with Internal Auditors Report were scrutinised by the members. Cllr C. Davies proposed that the Internal Auditor had met the expected standards, they were effective and his work had taken into account the whole of the Parish Council's system of internal control, including risk management. Seconded by Cllr R Craft. **All present agreed.**

13. APPOINTMENT OF THE INTERNAL AUDITOR FOR THE FINANCIAL YEAR 2014-2015.

All present agreed to appoint Mr Don Timms as the internal auditor for the Audit year ending 2014/2015.

SG

14. THE ACTION TO BE TAKEN FOLLOWING THE DAMAGE TO THE BUS SHELTER IN HAMPDEN ROAD, SPEEN AND ON THE REPAIR OF THE BENCH ON LOOSLEY HILL.

The bus shelter in Hampden Road has been damaged. It looks as though a car has knocked it from the right. The bottom rails on either side have broken away from their fixings. The policy excess relevant to any claim on the insurance policy with Aviva is £250. **All present agreed** to obtain a quotation to repair the shelter. Cllrs R Craft and C Davies have inspected the shelter to ensure that it does not present a health and safety issue.

The work order for the repair of the bench on Loosley Hill has been issued and work will commence in the near future.

Cllr J Sherlock advised that further work is required to the notice board in Westlands Road.

CD

15. REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE ATTENDED ON BEHALF OF THE PARISH COUNCIL

Reports were received from the members on the meetings that they had attended on behalf of the Council.

16. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC & PRESS IN ACCORDANCE WITH SECTION (12) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DISCUSS AND DECIDE ON STAFF MATTERS.

Cllr Craft proposed to pass a resolution to exclude the public and press in accordance with section (12) of the public bodies (admission to meetings) act 1960 to discuss and decide on staff matters. A vote was taken and **all present agreed.**

17. AGENDA ITEMS FOR THE NEXT MEETING.

To be advised.

18. DATE OF NEXT MEETING.

The next meeting of the Parish Council will take place on Monday 13th April 2015 at Speen Village Hall at 7.30pm and will be preceded by the Annual Parish Meeting at 7.00pm.

There being no further business to discuss the Meeting closed at 9pm.