

**LACEY GREEN PARISH COUNCIL MEETING
MINUTES OF THE PARISH COUNCIL MEETING
HELD ON MONDAY 1st DECEMBER 2014 AT 7.00PM
IN LACEY GREEN VILLAGE HALL**

PRESENT

Cllr Mrs C Davies (Chairman)
Cllrs D Claydon, J Sherlock, R Craft, D Clay, Cllr T Molesworth and M Hughes
Clerk to the Parish Council – Susanne Griffiths
B.C.C. Cllr C Etholen
WDC Cllr M Foster
2 members of the public

1. APOLOGIES FOR ABSENCE

No apologies were received.

2. MINUTES

The Minutes of the previous meeting of the Parish Council meeting on the 13TH October 2014, having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Cllr D Claydon declared an interest in agenda item 6, planning application 14/07993/CLE

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY.

A request relating to the official Speen War Memorial - the Lych Gate on Chapel Hill, Speen. For the Parish Councils assistance in the repair and restoration of the memorial.

The Parish Council agreed in principle to support this request, but has requested that ownership is established to determine the correct way to provide the financial support. Cllr R Craft that he would be in a position to report back on this at the next meeting.

RC

5. REPORT ON DISTRICT AND COUNTY COUNCIL MATTERS RELATING TOTHE LACEY GREEN PARISH FROM WYCOMBE DISTRICT COUNCILLOR M FOSTER AND COUNTY COUNCILLOR C ETHOLEN

Reports were received from the District and County Councillors.

County Cllr C Etholen reported that the library click and collect pilot service had commenced in Lacey Green. Cllr D Clay informed Cllr Etholen that he had been unable to meet with the Local Area Technician despite three attempts to arrange a date to discuss Monkton Way and Studridge Lane in Speen. Cllr Etholen agreed that the roads need attention, but that they were not priority.

District Cllr M Foster informed the members that fibre broadband will be arriving in the Hampden Row box soon.

Cllr J Sherlock arrived at 7.25pm

6. PLANNING APPLICATIONS

a. New Planning Applications

14/07887/FUL: Christmas Cottage Chapel Hill Speen Buckinghamshire HP27 0SP

Proposal: Householder application for construction of new first floor side extension.
The Parish Council has no objections.

14/07885/FUL: Ophelia Lower Road Loosley Row Buckinghamshire HP27 0PE

Proposal: Erection of 1 x 3 bed detached dwelling with shared access with Ophelia and associated external and landscaping works

The site lies adjacent to the Loosley Row North Conservation Area .The Parish Council recommend refusal of this application on the following grounds:-

The proposal is considered to be an over development of the site. There is concern regarding the limited parking arrangements. This will have an impact on the Conservation Area, if parking over spills into the road. Lower Road is already heavily congested with parked vehicles. The height of the chimney is a concern, as it rises well above the adjoining property. The Parish Council is led to believe the levels shown on the plans are incorrect. It is also led to believe some excavation work has already taken place on the site.

Cllr D Claydon declared an interest in this application and took no part in the discussion or decision.

14/07993/CLE: Datcha Kiln Lane Lacey Green Buckinghamshire HP27 0PT

Proposal: Certificate of Existing Lawfulness for change of use of land to residential garden.

The Parish Council has no comment.

14/07982/FUL: 98, 99 & 100 Greenwood Walters Ash Buckinghamshire HP14 4XB

Proposal: Change of use from Class B1 (offices) to use class D1 (non-residential institution) together with fenestration alterations and 2 x external canopies with 6 x protection barriers. Change of use of existing detached garages to form outside storage, erection of detached buggy and cycle covered storage areas and fence and gate around existing sub-station and mechanical plant. Alterations to existing road layout to provide additional car parking bays, 2 x disabled parking bays with 2 x parking signs, 2 x speed humps, drop off zone and erection of 1.8m high perimeter fencing. **The Parish Council has no objections.**

14/07745/FUL: Speen Baptist Church Chapel Hill Speen Buckinghamshire HP27 0RP

Proposal: Construction of single storey side extension and refurbishment of existing church hall building. **The Parish Council recommends approval of this application.**

14/07824/FUL: Gransden Lodge Goodacres Lane Lacey Green Buckinghamshire HP27 0QD

Proposal: Householder application for construction of single storey side/rear extension and construction of 2 x front dormer windows. **The Parish Council has no objections.**

14/07777/FUL: Green Acres Lower Road Loosley Row Buckinghamshire HP27 0PF

Proposal: Householder application for construction of new external entrance with associated external staircase and single storey side extension. **The Parish Council has no objections.**

14/07715/CTREE: The Old Cottage Studridge Lane Speen Buckinghamshire HP27 0SA

Proposal: Sensitive Trim back of sides to tidy 2 x Holly trees (T5/T6) and side back by approximately 6 inches 1 x Cypress Tree (T7)

The Parish Council will abide by the decision of the Arboriculturalist.

14/08023/FUL: 3 Waddesdon View, Loosley Hill, Loosley Row, Buckinghamshire. HP27 0NT

Proposal: Householder application for construction of two storey side extension and fenestration alterations. **The Parish Council has no objections.**

14/07566/CLP: George Farm Flowers Bottom Lane Speen Buckinghamshire HP27 0SX

Proposal: Certificate of Lawfulness proposed for erection of detached dwelling on existing land as approved previously and partially implemented reference to WR/369/65. **The Parish Council has no comment.**

14/07888/CTREE: Midmede Chapel Hill Speen Buckinghamshire HP27 0SP

Proposal: Reduce Willow (1) by approximately 2 - 3 metres to previous pruning points

The Parish Council will abide by the decision of the Arboriculturalist.

b. To Receive Notice of Planning Applications Approved

A14/07224/FUL *Decision* Application Permitted

Address: Barn At Deep Meadows Farm Pink Road Lacey Green Buckinghamshire HP27 0PG

Proposal: Conversion of redundant barn to create two storey 2-bed dwelling incorporating two storey side extension & alterations. Page 35/14**14/06778/FUL** *Decision* Application Permitted

Address: Land Adjacent The Meadows Greenlands Lacey Green Buckinghamshire

Proposal: Erection of 2 x 4 bed detached dwelling with associated parking

14/07264/CTR *Decision* Not to make a Tree Preservation Order

Address: Acorn Cottage Church Lane Lacey Green Buckinghamshire HP27 0QX

Proposal: Fell T1 Cherry

14/07537/FUL: *Decision* Application Permitted

Address: Springwood, Chapel Hill, Speen, Buckinghamshire. HP27 0SN

Proposal: Householder application for construction of two storey side and single storey rear extension.

14/07536/FUL: *Decision* Application Permitted

Address: Derwent House, Studridge Lane, Speen, Buckinghamshire. HP27 0SA

Proposal: Householder application for construction of part two storey, part single storey side and rear extension with associated external works

14/07715/CTREE: *Decision* Not to make a Tree Preservation Order

Address: The Old Cottage Studridge Lane Speen Buckinghamshire HP27 0SA

Proposal: Sensitive Trim back of sides to tidy 2 x Holly trees (T5/T6) and side back by approximately 6 inches 1 x Cypress Tree (T7)

C. To Receive Notice of Planning Applications Refused**14/07181/FUL** *Decision* Application Refused

Address: Land North-West of Kiln Lane Lacey Green Buckinghamshire

Proposal: Erection of stable and storage building together with provision of manege with access off Kiln Lane

7. APPROVAL OF THE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET.**VAT**

s/o	Clerks fees	S Griffiths - Nov Salary	£ 438.67		£438.67
s/o	Risk Assess	K Dobson - Risk Assessment Duties (Oct)	£ 27.55		£27.55
s/o	Maintenance	PRTC 08/10- Maintenance duties	£ 277.00	55.40	£332.40
1467	Subs	WDALC - Annual subscription for 2014-2015	£ 10.00		£10.00
1468	Parks	TBS Hygiene Ltd - Collection of dog waste 1/8-1/10/14	£ 30.80	£6.16	£36.96
1469	Hire of Hall	Speen Village Hall - hall hire 13th October	£ 20.00		£20.00
1470	Devolved Services	The Chiltern Society – payment for path clearance	£ 781.28		£781.28
s/o	Clerks fees	S Griffiths - Dec Salary	£ 438.67		£438.67
s/o	Risk Assess	K Dobson - Risk Assessment Duties (Nov)	£ 27.55		£27.55
s/o	Maintenance	PRTC 09/10- Maintenance duties	£ 277.00	55.40	£332.40
S/o	Cllrs Allowances	D Claydon – Q3 Expenses	£ 25.00		£25.00
S/o	Cllrs Allowances	C Davies – Q3 Expenses	£ 25.00		£25.00
S/o	Cllrs Allowances	D Clay – Q3 Expenses	£ 25.00		£25.00
S/o	Cllrs Allowances	T Molesworth – Q3 Expenses	£ 25.00		£25.00
S/o	Cllrs Allowances	M Hughes – Q3 Expenses	£ 25.00		£25.00
S/o	Cllrs Allowances	R Craft – Q3 Expenses	£ 25.00		£25.00
S/o	Cllrs Allowances	J Sherlock – Q3 Expenses	£ 25.00		£25.00

Receipts -TSB - Bank Interest £1.64

Interment fee £100.00

B.C.C. £781.28 Rights of Way payment for clearance of paths to be donated to the Chiltern Society

Bank Balance £ 64,857.49(allowing for the above entries).

The receipts for October and November were examined by the Council.

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The above payments for November and December were **approved by all present** and the necessary cheques signed.

The Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration together with a copy of all standing orders and direct debits made from the Parish Council account. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all accounted for.

8. CORRESPONDENCE RECEIVED BY THE PARISH COUNCIL

Monthly Risk Assessment

There were no issues highlighted on the monthly risk assessment report.

Letter from WDC dated 30th October 2014 concerning Potential Devolution of Green Space Management within Lacey Green Parish.

All present agreed to accept the offer to manage the Green Spaces within the Lacey Green Parish currently being maintained by WDC for an annual fee, but did not wish to take up the offer to transfer the ownership of this land to the Parish Council. **SG**

An invitation to a WDALC Councillor briefing event

WDALC will be holding a Councillor briefing event on the 16th March between 7pm and 9pm on Legal Issues. **All present agreed** that Cllr J Sherlock may attend and any other Councillor that so wishes to. Other Councillors that wish to attend are required to advise the Clerk as soon as possible in order for her to book a place on the event. **ALL**

Letter advising of the relocation of the Risborough Information Centre

The current Information Centre offices will close at 5pm on Friday 12 December and the new look Information service will be up and running from its new home in the library at Bell Street at 9am on Tuesday 16 December.

9. REPORTS ON THE ROADS, VERGES AND RIGHTS OF WAY IN THE PARISH.

Cllr M Hughes reported a large pot hole on the Upper Icknield Way, west of the junction with Shootacres Lane. The Clerk is requested to report the pot hole to TFB. **SG**

10. TO RECEIVE A REPORT ON THE GARDEN OF REST.

A request for permission for a memorial has been received for Helen Sarah Smith which complies with the regulations for the Garden of Rest. **All present agreed.**

Cllr D Claydon requested that the hedge is cut in the near future. Cllr C Davies agreed to contact the contractor. **CD**

11. A PROPOSAL FOR LEASING THE PLAYGROUND IN SPEEN

Cllr D Clay reported on the latest meeting where a wish list was established for the play equipment required in the playground in Speen. Various items were suggested and put into the following priority order:

Zip Wire

Replace small slide

Adapt large slide

A low flat trampoline

A hard base for basket ball net

A large wired combing frame
Artificial matting

The total cost is estimated at £32,573.00

Cllr J Sherlock requested that the level of maintenance expected and cost of repairs is established.
Cllrs D Clay and R Craft agreed to approach the Chairman of Speen Playing Fields to raise these points and confirm the terms of the lease.

This item is to be included on the next Parish Council agenda.

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12. TO RECEIVE A REPORT ON THE PROGRESS ON THE PLAYGROUND REPAIRS

This item is deferred to the next meeting.

13. REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE ATTENDED

Reports were received from the members on the meetings that they had attended on behalf of the Council.

14. AGENDA ITEMS FOR THE NEXT MEETING.

To receive a report on the progress on the playground repairs.

To receive an update on a proposal for leasing the Playground in Speen

To formally agree the expenditure and precept for the financial year 2015-2016 (Cllr R Craft)

To formally agree and propose the expenditure allowed under section 137 for the financial year 2015-2016 (Cllr R Craft)

15. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC & PRESS IN ACCORDANCE WITH SECTION (12) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DISCUSS AND DECIDE ON A STAFF MATTER AND THE MAINTENANCE CONTRACT FOR 2015-2016

Cllr Craft proposed to pass a resolution to exclude the public and press in accordance with section (12) of the public bodies (admission to meetings) act 1960 to discuss and decide on a staff matter and the maintenance contract for 2015 -2016. A vote was taken and **all present agreed**

16. NEXT MEETING

The next meeting of the Parish Council will take place on Monday 12TH January 2015 at Speen Village Hall at 7.30pm.

There being no further business to discuss the Meeting closed at 8.26pm

Chairman.....

Date.....

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