

**THE ANNUAL PARISH COUNCIL MEETING
LACEY GREEN PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD ON MONDAY 14th MAY 2012 AT 7.00PM
IN LACEY GREEN VILLAGE HALL**

PRESENT

Cllr Mrs C Davies (Chairman)
Cllrs D Claydon, J Sherlock, R Craft and Mrs M Hughes

1. ELECTION OF CHAIRMAN

Cllr J Sherlock proposed Cllr Mrs C Davies. Seconded by Cllr D Claydon. **All present agreed.**
Cllr Mrs C Davies was duly elected as Chairman.

2. DECLARATION OF ACCEPTANCE OF OFFICE

The acceptance of office was signed by Cllr Mrs C Davies.

3. ELECTION OF VICE CHAIRMAN

Cllr Mrs C Davies proposed Cllr R Craft. Seconded by Cllr J Sherlock. **All present agreed.**
Cllr R Craft was duly elected as Vice Chairman.

4. DECLARATION OF ACCEPTANCE OF OFFICE

The acceptance of office was signed by Cllr R Craft.

5. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs D Clay and T Molesworth.

6. MINUTES

The Minutes of the previous meeting of the Parish Council meeting on the 2nd April 2012, having been circulated were approved by the Meeting and signed by the Chairman.

7. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

8. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY.

None.

9. REPORT ON DISTRICT COUNCIL MATTERS FROM WYCOMBE DISTRICT COUNCILLOR M FOSTER

Nothing to report.

10. MEMBERSHIP OF COMMITTEES AND WORKING GROUPS

Cllrs R Craft and D Clay - Planning Applications for Speen.
Cllrs T Molesworth, J Sherlock and D Claydon - Planning Applications for Lacey Green and Loosley Row
Cllrs Mrs M Hughes and Mrs C Davies - Playground Equipment.

11. NOMINATIONS FOR REPRESENTATIONS WITH OTHER ORGANISATIONS

It was **agreed** that nominations for representations with other organisations is to be as follows:-

Wycombe District Association of Local Councils – Cllrs D Claydon, J Sherlock

N.W. Chilterns Local Area Forum – Cllrs Mrs C Davies, J Sherlock

Speen Shop Committee – Cllr R Craft

Lacey Green & Loosley Row Millennium Hall – Cllr Mrs C Davies

Risborough Area Forum – Cllr Mrs M Hughes

Neighbourhood Action Group - Cllr Mrs C Davies

Rural Forum – Cllr J Sherlock

12. PLANNING APPLICATIONS

a. To consider New Planning Applications

12/06040/FUL **Date Validated:** 02/05/2012 **Expiry Date:** 27/06/2012

Address: Pye Corner Chapel Hill Speen Buckinghamshire HP27 0SP

Proposal: Householder application for demolition of existing double garage & erection of new double garage with ancillary accommodation in the roof space. **The Parish Council has no comment on this application.**

Case Ref:12/05975/FUL **Date Validated:** 24/04/2012 **Expiry Date:** 19/06/2012

Address: Bunch Meadow Woodway Loosley Row Buckinghamshire HP27 0NW

Proposal: Householder application for construction of new dormer window to west elevation, extension to existing dormer to east elevation and re-cladding of all existing dormer windows. **The Parish Council has no comment on this application.**

Case Ref:12/05849/FUL **Date Validated:** 17/04/2012 **Expiry Date:** 12/06/2012

Address: Malmsmead Kiln Lane Lacey Green Buckinghamshire HP27 0PU

Proposal: Householder application for the erection of a conservatory to the rear. **The Parish Council has no comment on this application.**

Case Ref:12/05850/LBC **Date Validated:** 17/04/2012 **Expiry Date:** 12/06/2012

Address: Malmsmead Kiln Lane Lacey Green Buckinghamshire HP27 0PU

Proposal: Listed Building application for the erection of a conservatory to the rear. **The Parish Council has no comment on this application.**

Case Ref:12/05929/CTRE **Date Validated:** 19/04/2012 **Expiry Date:** 31/05/2012

Address: Elm Tree Cottage Studridge Lane Speen Buckinghamshire HP27 0SA

Proposal: Fell and remove stumps from one line of Cupressocyparis Leylandii (C1), fell and remove stump to one Young beech (B2), Fell and remove stumps from one line of Cupressocyparis Leylandii (C2), and partial crown reduction by 20% to Cupressocyparis Leylandii (C3). **The Parish Council will abide by the decision of the Arboriculturalist.**

Case Ref:12/05942/VCDN **Date Validated:** 20/04/2012 **Expiry Date:** 15/06/2012

Address: The Old Methodist Chapel Main Road Lacey Green Buckinghamshire HP27 0QH

Proposal: Application for variation of condition 9 (first floor window) on planning approval ref: 09/07300/FUL to allow the first floor window on the north-west facing gable elevation to be opening with frosted glass. **The Parish Council has no comment on this application.**

Case Ref: 11/07639/FUL **Date Validated:** 25/11/2011 **Expiry Date:** 25/05/2012

Address: Loosley Dene Lower Road Loosley Row Buckinghamshire HP27 0PE

Proposal: Erection of a polytunnel (including a 0.9m retaining wall), construction of a raised/caged vegetable plot and excavation to create a duck pond (retrospective). **The Parish Council has the following comments. The site lies outside the village curtilage, adjacent to Loosley Row North Conservation Area, within the Green Belt and the Chilterns AONB. The application seeks the conversion of agricultural land into residential garden use, contrary to Policies C4 and C15. The Parish Council consider this application should be brought to Committee for decision.**

Case Ref: 11/07505/FUL **Date Validated:** 15/11/2011 **Expiry Date:** 25/05/2012

Address: Loosley Dene Lower Road Loosley Row Buckinghamshire HP27 0PE

Proposal: Change of use of land from agricultural to equestrian use, plus the creation of a manege with associated fencing & gate & erection of new gate to existing access (retrospective). **The Parish Council has the following comments. The site lies outside the village curtilage, adjacent**

to Loosley Row North Conservation Area, within the Green Belt and the Chilterns AONB. The Lacey Green and Loosley Row Village Design Statement features part of the application site as open countryside with distant views. The Conservation Area Character Survey also denotes 'Important views' and 'Visually Significant Hedges' on this site, forming part of the Conservation Area's western boundary. The Parish Council question if the application fully meets the requirements of Policy RT/17.

Case Ref: 12/06120/FUL **Date Validated:** 11/05/2012 **Expiry Date:** 13/06/2012

Address: The Lea-Dens Lower Road Loosley Row Buckinghamshire HP27 0PE
Proposal: Householder application for construction of single storey front extension with conversion of garage into living accommodation to lower ground floor; front lightwell extension to ground and upper floor, 2 new front bay windows to ground floor, new cladding and external fenestration alterations. **The Parish Council has no comments on this application.**

Case Ref: 12/06082/FUL **Date Validated:** 10/05/2012 **Expiry Date:** 10/06/2012

Address: 3 Woodfield, Lacey Green, Buckinghamshire, HP27 0QQ
Proposal: Householder application for construction of single storey side extension with resited car port and new conservatory to rear. **The Parish Council has no comment on this application.**

Case Ref: 12/05770/FUL and 12/05771/LBC

Address: Speen Baptist Church, Chapel Hill, Speen, Buckinghamshire HP27 0RP
Proposal: Demolition of existing kitchen, construction of new entrance, kitchen, w.c.'s and meeting room, new side extension and roof alterations along with new vehicular entrance drive and car park.
Both Applications withdrawn.

b. To Receive Notice of Planning Applications Approved

12/05607/CTR *Decision* **Not to make a Tree Preservation Order**

Address: Black Firs Church Lane Lacey Green Buckinghamshire HP27 0QX
Proposal: Fell one Apple Tree (T1)

Ref: 12/05280/FUL *Decision:* **Application Permitted**

Address: Hampdenfields Brimmers Road Princes Risborough Buckinghamshire HP27 0LE
Proposal: Erection of a stables/garages building & a workshop/tackroom/garages building (retrospective)

c. To Receive Notice of Planning Applications Refused

Case Ref: 12/05621/FUL

Address: Orchards, Main Road, Lacey Green, Buckinghamshire HP27 0QT
Proposal: Householder application for erection of detached garage.
Application Refused.

13. APPROVAL OF THE ACCOUNTS FOR THE YEAR 2011/2012 AND THE ANNUAL GOVERNANCE STATEMENT OF THE ANNUAL AUDIT RETURN.

All present agreed to approve the accounts for the year 2011/2012 and the annual governance statement of the annual audit return.

14. APPROVAL OF THE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET.

S/o	Clerks fees	K Griffiths - May Salary	340.00		£340.00
1326	Risk Assess	K Dobson - Risk Assessment Duties	26.93		£26.93
1327	Admin	Norton Security - Computer	74.98		£74.98
1328	Garden of Rest	B.J. Turney Hedge Cutting	70.00		£70.00
1329	Admin	C Page - Cover for clerk on 05/03/2012	16.00		£16.00
S/o	Maintenance	PRTC 02/12- Maintenance duties	250.00	50.00	£300.00
1330	Hire of Hall	Speen Village Hall	20.00		20.00
1331	Dog Waste	TBS Hygiene Ltd- Dog Waste	22.75	4.55	27.30

Bank Balance £64,184.03 (allowing for the above entries).

The receipts for April and payments for May were examined by the Council.

The above payments were **approved by all present** and the necessary cheques signed.

15. CORRESPONDENCE RECEIVED BY THE PARISH COUNCIL.

Email from WDC offering playground inspections by ROSPA at a cost of £64 pounds per site.

All present agreed for an inspection at the Lacey Green and Speen playgrounds. **KG**

Risk Inspection report on external areas. – Medium Risk issue on playground equipment. The Map table has surface damage. Cllr J Sherlock agreed to repair the table within the next week. **JS**

A low risk issue was raised concerning the grass growing through the sponge bark footpath. The Clerk will arrange for a work order to be issued to the Maintenance Team to resolve this issue. **KG**

Email from resident regarding Parish boundaries. Comments noted.

Email from Risborough Area Community Bus expressing gratitude for grant. Comments noted.

Letter from Speen Heritage Group regarding a planning application concerning the Speen Baptist Church. Comments noted.

Letter from St John's Church expressing gratitude for grant towards maintenance of the church yard. Comments noted.

Letter from Speen Village Hall expressing gratitude for grant. Comments noted.

Letter from B.C.C. informing the members that the Rights of Way Committee accepted the route from Goodacres Lane to public footpath No. 20 Lacey Green be shown in the Definitive Map and Statement as a public footpath. The Parish Council thanked Cllr Dennis Claydon and the Clerk for their work on this project.

16. REPORT FROM THE WEBSITE WORKING GROUP

Clerk reported on the meeting with GlobalizeMe. The following actions were agreed if the Parish Council appointed GlobalizeMe as the preferred supplier of the website.

Clerk to send the statutory documents for loading onto the website and look for the homepage content etc. from the old site. **KG**

Andy Forkgen will contact both MH-P and Wycombe regarding domain name and planning feeds respectively.

Andy Forkgen will build a site along the same lines as the Longwick PC site.

17. DECISION ON PREFERRED WEBSITE PROVIDER FOR THE PARISH

Cllr Mrs C Davies proposed to accept GlobalizeMe as the website provider for the Parish. This was seconded by Cllr R Craft. **All present agreed.**

18. ACTION TO BE TAKEN CONCERNING THE PLAY SURFACE IN THE PLAYGROUND.

Report received from Cllr J Sherlock on alternative surfaces for the playground. **All present agreed** to discuss and decide on the action to be taken at the next meeting.

19. DECISION ON COVENANT BETWEEN RAF HIGH WYCOMBE AND PARISH COUNCIL.

All present agreed to sign the covenant.

20. REPORTS ON THE ROADS, VERGES AND RIGHTS OF WAY IN THE PARISH.

Cllr J Sherlock agreed to circulate the specification for tender for refurbishment work on the wooden bus shelters at Walters Ash. **JS**

The Clerk is requested to raise the following concerns with the relevant local authority: - **KG**

Drain by the southern entrance to Lacey Green School is blocked again.

Trees are coming down on Wardrobes Lane between its junctions with Pink Road and Brimmers Road.

The Restricted Byway sign for Kiln Lane is still missing, previously reported under reference number 301343 in October 2010.

The sign at the junction of Upper Icknield Way and Shootacre Lane is still missing.

21. AN UPDATE ON THE GARDEN OF REST

One quotation has been received for the garden of rest memorial. The clerk was requested to chase up the remaining quotations. **All present agreed.** Cllrs D Claydon and R Craft to review quotations received before the next meeting. **KG**

The Clerk was requested to obtain a quotation for hedge trimming. **KG**

The Clerk was requested to arrange a meeting between Cllr D Claydon and the Maintenance Team regarding the internment area. **KG**

22. REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE ATTENDED.

Reports were received from the members on the meetings that they had attended on behalf of the Council.

23. AGENDA ITEMS FOR THE NEXT MEETING.

To discuss and decide on the action to be taken concerning the play surface in the playground.

24. NEXT MEETING

The next meeting of the Parish Council will take place on Monday 2nd July, 2012 at Speen Village Hall at 7.30pm.

There being no further business to discuss the Meeting closed at 9.00pm

25. A resolution to exclude the public and press in accordance with Section 12 of the Public Bodies (Admissions to meetings) Act 1960.

(To discuss and decide on the Clerk's request for a sabbatical).

All Present Agreed.

Chairman.....

Date.....