

**PARISH COUNCIL MEETING
LACEY GREEN PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 2nd July 2012 AT 7.30PM
IN SPEEN VILLAGE HALL**

PRESENT

Cllr Mrs C Davies (Chairman)
Cllrs D Claydon, J Sherlock, R Craft, T Molesworth and Mrs M Hughes
Clerks Kerrie Griffiths and Susanne Griffiths

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr D Clay.

2. MINUTES

The Minutes of the previous meeting of the Parish Council meeting on the 14th May 2012, having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY

None.

5. A REPORT ON DISTRICT COUNCIL MATTERS FROM WYCOMBE DISTRICT COUNCILLOR M FOSTER

Nothing to report.

6. A PRESENTATION ON THE COMMUNITY CAR SCHEME FROM MIKE LEGGE AND SALLY EVATT FROM COMMUNITY IMPACT BUCKS

Mike Legge and Sally Evatt were unable to attend the meeting. They requested that the report be deferred to the next meeting. **All Present Agreed.**

7. PLANNING APPLICATIONS

a. To consider New Planning Applications

Case Ref: 12/05965/FUL Date Validated: 28/05/2012 Expiry Date: 23/07/2012

Address: Forge Cottage Foundry Lane Loosley Row Buckinghamshire HP27 0NY

Proposal: Householder application for conversion of garage to use as artists workshop/studio including new pitched roof, one new window to side & insertion of two velux windows to east side & one in west side (part retrospective).

The Parish Council has no objection to this application providing no inconvenience is caused to the neighbouring property of 'Gisela'. Obviously there has been some misunderstanding between Wycombe District Council and the Applicant, which has resulted in a part retrospective application. This is to be regretted.

Case Ref: 12/06283/FUL Date Validated: 01/06/2012 Expiry Date: 27/07/2012

Address: Clarensted Loosley Hill Loosley Row Buckinghamshire HP27 0NT

Proposal: Householder application for insertion of front and side dormers with gable roof alteration to rear in connection with loft conversion.

The Parish Council has no comments on this application.

Case Ref: 12/06280/FUL Date Validated: 01/06/2012 Expiry Date: 27/07/2012

Address: Crendon Cottage Chapel Hill Speen Buckinghamshire HP27 0SL

Proposal: Householder application for construction of two storey side extension following demolition of existing detached garage

The Parish Council has no objections to this application.

Case Ref: 12/06355/CTRE Date Validated: 13/06/2012 Expiry Date: 25/07/2012

Address: Lacey House Main Road Lacey Green Buckinghamshire HP27 0RB

Proposal: 6 x Leylandii - fell to ground level (T1 -6), Fell 2 x conifers (T7-8), Limbs to be removed to dead tree (T9), Fell 1 x Horse Chestnut (T10), fell 5-6 conifers (Group 1), 8-9 Leylandii to be reduced to 2.4 metres (Group 2).

The Parish Council will abide by the decision of the Aboriculturalist.

Case Ref: 12/06325/FUL **Date Validated:** 13/06/2012 **Expiry Date:** 08/08/2012

Address: 6 Westlands Road Lacey Green Buckinghamshire HP27 0QW

Proposal: Householder application for construction of single storey front and rear extensions

The Parish Council has the following comments:

Some members of the Parish Council drew attention to the fact that the effect of the work to be carried out will reduce the number of small houses in the village with few bedrooms. This conflicts directly with the need to ensure that there are more houses with few bedrooms in Lacey Green, as mentioned in both the Village Design Statement and the Parish Plan (below). Specific individual property based planning decisions using rigid planning guidelines often appear to exclude the broader planning needs of the whole Parish.

Village Design Statement Section 5.10 includes the statement:

'There is no affordable housing, which would enable young people to remain, nor any readily affordable smaller properties with only one or two bedrooms, which would be useful for older people who have larger houses but would like to downsize'.

The Parish Plan makes reference to the topic.

Section 2.2 Economic Issues, 2.2.1 Housing includes the paragraph:

'A lesser problem is the apparent lack of houses of the right size for those wishing to move. In particular, the apparent shortage of small (one or two bedroom) properties, certainly in Lacey Green. This usually affects older residents who wish to downsize their property and remain in the local area'.

Appendix I (issues raised in a survey in September 2004) includes requests for:

'Smaller housing units for single people & young couples at affordable prices' (7 respondents)

'Smaller attractive housing for retired people' (1 respondent)

Case Ref: 12/06392/FUL **Date Validated:** 22/06/2012 **Expiry Date:** 17/08/2012

Address: Turnip End Cottage Turnip End Speen Buckinghamshire HP27 0QA

Proposal: Householder application for construction of new detached garage block and garden Store

The Parish Council has no comments on this application.

Case Ref: 12/06223/FUL **Date Validated:** 25/05/2012 **Expiry Date:** 20/07/2012

Address: The Cedars Grubbins Lane Speen Buckinghamshire HP27 0SE

Proposal: Demolition of existing house and garage and erection of 1 x 3 bed dwelling

The Parish Council has no comments on this application.

Case Ref: 12/06486/CTREE **Date Validated:** 02/07/2012 **Expiry Date:** 31/07/2012

Address: Wimble End Church Lane Lacey Green Buckinghamshire HP27 0QX

Proposal: Fell due to poor quality 2x Larch Trees (T1,T2)

The Parish Council will abide by the decision of the Aboriculturalist.

b. To Receive Notice of Planning Applications Approved

Case Ref: 12/05824/FUL *Decision* Application Permitted

Address: Roseholme Loosley Hill Loosley Row Buckinghamshire HP27 0PB

Proposal: Householder application for construction of infill side extension with rooflight over.

Single storey side extension to form lobby area. First floor rear extension to create additional living area.

Case Ref: 12/05929/CTR *Decision* Not to make a Tree Preservation Order

Address: Elm Tree Cottage Studridge Lane Speen Buckinghamshire HP27 0SA

Proposal: Fell and remove stumps from one line of Cupressocyparis Leylandii (C1), fell and remove stump to one Young beech (B2), Fell and remove stumps from one line of Cupressocyparis Leylandii (C2), and partial crown reduction by 20% to Cupressocyparis Leylandii (C3)

Case Ref: 12/05942/VCDN *Decision* Application Permitted

Address: The Old Methodist Chapel Main Road Lacey Green Buckinghamshire HP27 0QH

Proposal: Application for variation of condition 9 (first floor window) on planning approval ref: 09/07300/FUL to allow the first floor window on the north-west facing gable elevation to be opening with frosted glass

Case Ref: 12/05849/FUL *Decision* Application Permitted

Address: Malmsmead Kiln Lane Lacey Green Buckinghamshire HP27 0PU

Proposal: Householder application for the erection of a conservatory to the rear

Case Ref: **12/05850/LBC** Decision Application Permitted
 Address: Malsmead Kiln Lane Lacey Green Buckinghamshire HP27 0PU
 Proposal: Listed Building application for the erection of a conservatory to the rear

Case Ref: **12/05735/FUL** Decision Application Permitted
 Address: Silvermead Main Road Lacey Green Buckinghamshire HP27 0PL
 Proposal: Householder application for demolition of existing conservatory, garage and front porch, construction of part two storey, part single storey side and rear extension incorporating new double garage, new pitched roof over front lounge window and new open porch

Case Ref: **12/05646/FUL** Decision Application Permitted
 Address: 24 Woodbank, Loosley Row, Buckinghamshire HP27 0TS
 Proposal: Construction of replacement rear conservatory and replace existing window at first floor level with double door and Juliet balcony.

Case Ref: **12/05595/FUL** Decision Application Permitted
 Address: South Sprat, Loosley Hill, Loosley Row, Buckinghamshire HP27 0PB
 Proposal: Construction of new pitched roof to replace existing half pitched roof to existing rear extension.

Case Ref: **12/05766/FUL** Decision Application Permitted
 Address: Trundles, Chapel Hill, Speen, Buckinghamshire HP27 0SP
 Proposal: Construction of single storey rear extension to existing dwelling replacing existing conservatory

Case Ref: **11/07639/FUL** Decision Application Permitted
 Address: Loosley Dene Lower Road Loosley Row Buckinghamshire HP27 0PE
 Proposal: Erection of a polytunnel (including a 0.9m retaining wall), erection of a shed, construction of a raised/caged vegetable plot and excavation to create a duck pond (retrospective)

Case Ref: **11/07505/FUL** Decision Application Permitted
 Address: Loosley Dene Lower Road Loosley Row Buckinghamshire HP27 0PE
 Proposal: Change of use of land from agricultural to equestrian use, plus the creation of a manege with associated fencing & gate & erection of new gate to existing access

c. To Receive Notice of Planning Applications Refused

Case Ref: **12/05975/FUL** Decision Application Refused
 Address: Bunch Meadow Woodway Loosley Row Buckinghamshire HP27 0NW
 Proposal: Householder application for construction of new dormer window to west elevation, extension to existing dormer to east elevation and re-cladding of all existing dormer windows

Case Ref: **12/06040/FUL** Application Withdrawn
 Address: Pye Corner, Chapel Hill, Speen, Buckinghamshire HP27 0SP
 Proposal: Demolition of existing double garage and erection of new double garage with ancillary accommodation in the roof space.

Case Ref: **11/06941/FUL** Appeal Dismissed
 Address: Land to rear of Rose Villa, Main Road, Lacey Green, Buckinghamshire HP27 0QH
 Proposal: Erection of 2 x 5 bed detached dwellings with access from Goodacres Lane.

8. APPROVAL OF THE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET.

1332	Admin	D Timms - Internal Audit	30.00		30.00
1333	Cllrs Training	Chilterns Conservation Board - Planning Training	15.00		15.00
S/o	Clerks fees	K Griffiths - June Salary	340.00		340.00
S/o	Maintenance	PRTC 04/12 - Maintenance Duties	250.00	£ 50.00	300.00
1334	Cllrs Training	Chilterns Conservation Board - Planning Training	15.00		15.00
1335	Clerks fees	HMRC - Income Tax	255.00		255.00
1336	Subs	WDALC - Subscription	10.00		10.00
1337	Garden of Rest	Thames Water- water bill 10/11/11 -20/05/12	7.71		7.71
S/o	Maintenance	PRTC 05/12 - Maintenance Duties	250.00	£ 50.00	300.00
S/o	Clerks fees	K Griffiths - July Salary	340.00		340.00

Receipts -Lloyds TSB - Bank Interest £2.02.

Bank Balance £62,605.77 (allowing for the above entries).

The receipts for May and payments for June and July were examined by the Council.

The above payments were **approved by all present** and the necessary cheques signed.

9. CORRESPONDENCE RECEIVED BY THE PARISH COUNCIL.

Email from resident regarding speed indication displays. The Parish Council would like to thank the resident for his feedback.

Two speed checks were recently carried out in Lacey Green but a low percentage of drivers were found to be speeding.

10. REPORTS ON ROADS, VERGES AND RIGHTS OF WAY IN THE PARISH.

The Clerk is requested to raise the following concerns with the relevant local authority:-

KG

Footpath L31 is blocked by a tree.

Access lines need repainting outside the school during the school holidays.

There is a trench in New Road, Walters Ash which needs filling, adjacent to the Hedgerow Parkwood Site

To review the request to replace the missing Restricted Byway sign for Kiln Lane raised after the last meeting under reference number 301343 originally reported in October 2010

Cllr Mrs C Davies agreed to contact the resident concerning overhanging trees in Pink Hill.

CD

There is significant wear on the Speen notice board which was purchased and installed in Oct 2010; the Clerk is requested to make contact with the manufacturer to redress the situation.

KG

11. AN UPDATE ON THE GARDEN OF REST

It was noted that there has been a loss of box hedging plants around the internment area.

All present agreed that replacement plants should be purchased in November.

KG

Cllr. D Claydon reported that levelling of a grave is required. The Clerk is requested to issue a work order for this work to be done.

KG

12. ACTION TO BE TAKEN CONCERNING THE MAINTENANCE OF THE PARISH BUS SHELTERS

Report received from Cllr J Sherlock on the condition of the bus shelters. It was proposed that the wooden bus shelter in Walters Ash should be refurbished. **All present agreed.**

It was **further agreed** that consideration also be given to re-painting the two shelters at 'The Whip' and the School.

Cllr J Sherlock agreed to circulate the specification for tender for refurbishment work.

JS

Cllr J Sherlock agreed to clean the bus shelter outside the Lacey Green Millennium hall.

JS

13. REVIEW OF THE GOVERNANCE AND MANAGEMENT RISK REGISTER

All present agreed to approve the governance and management risk register as previously circulated.

14. REVIEW OF THE STANDING ORDERS AND FINANCIAL STANDING ORDERS FOR LACEY GREEN PARISH COUNCIL.

After a short discussion minor amendments were made to the standing orders previously circulated. Cllr R Craft proposed to accept the standing orders and financial standing orders for Lacey Green Parish Council. This was seconded by Cllr Mrs C Davies. **All present agreed.**

15. ACTION TO BE TAKEN CONCERNING THE PLAY SURFACE IN THE PLAYGROUND.

Report received from Cllr Mrs M Hughes on two quotes for the play surface. Cllr Mrs M Hughes is to seek further quotes. **All present agreed.**

MH

16. ADOPTION OF THE MODEL CODE OF CONDUCT AS RECOMMENDED BY THE MONITORING OFFICER, WDC IN RESPONSE TO THE REQUIREMENTS OF THE LOCALISM ACT 2011

The Clerk informed the members that following the introduction of the Localism Act 2011, the Parish Council is required to adopt a code with effect from 1st July 2012. The Monitoring Officer, WDC has recommended that the Parish Councils in Buckinghamshire adopt the draft code previously circulated to members with the amendment of removing references to Wycombe District Cabinet and Councillors in order to achieve a common code across the Bucks Districts and in response to the requirements of the Localism Act 2011. The Clerk informed the members that they will need to complete a Register of Members Disclosable Pecuniary Interests within 28 days. A copy of this register is required, as provided for by Section 29 of the Act, to be available for inspection at the authority's offices at all reasonable hours and published on the District Council's and Town Councils website. The Parish Council did not agree to sign the model code of conduct as recommended by the Monitoring Officer. Cllr John Sherlock offered to draft a code for Lacey Green Parish Council. The Clerk advised against this action.

17. REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE ATTENDED.

All present agreed to defer this agenda item until the next meeting.

18. AGENDA ITEMS FOR THE NEXT MEETING.

To discuss and decide on viring the funds from reserves in order to cover the cost of the Garden of Rest War Memorial.

19. NEXT MEETING

The next meeting of the Parish Council will take place on Monday 6th August 2012 at 7.30pm in Lacey Green Village Hall.

20. A resolution to exclude the public and press in accordance with Section 12 of the Public Bodies (Admissions to meetings) Act 1960.

All present agreed to pass a resolution to exclude the public and press in accordance with section (12) of the public bodies (admission to meetings) act 1960.

There being no further business to discuss the Meeting closed at 9.46pm

Chairman.....

Date.....