

**LACEY GREEN PARISH COUNCIL MEETING
MINUTES OF THE PARISH COUNCIL MEETING
HELD ON MONDAY 7th SEPTEMBER 2015 AT 7.30PM
IN LACEY GREEN VILLAGE HALL**

PRESENT

Cllr Mrs C Davies (Chairman)
Cllrs T Molesworth, P Suter and Mrs M Hughes
Clerk to the Parish Council – Susanne Griffiths
Clerical Assistant – Jayne Mylchreest
Bucks County Cllr C Etholen
Wycombe District Cllr G Peart
No members of the public

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs R Craft and D Claydon

2. MINUTES

The Minutes of the previous meeting of the Parish Council meeting on the 6th July 2015 having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Cllr Miv Hughes declared an interest in Planning Application 15/07169/FUL.

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY.

Cllr C Davies reported on the work at the playground. **All present agreed** not to pay the invoice until the work has been completed to a satisfactory standard.

5. PLANNING APPLICATIONS

A. To consider New Planning Applications

15/06926/CTREE

Address: Grace Cottage Church Lane Lacey Green Buckinghamshire HP27 0QX

Proposal: Thin reduce crown by 15% by removing up to 1.5metres apical and lateral growth, focussing on the limbs that grow beyond the canopy profile to one Ash Tree (T1)

The Parish Council will abide by the decision of the Arboriculturalist

15/06888/FUL

Address: Lattin Down Chapel Hill Speen Buckinghamshire

Proposal: Householder application for construction of single storey side extension and refurbishment of existing dwelling bungalow replacement of windows and cladding.

The Parish Council has no objection

15/06868/FUL

Address: The Biggleswade Farm Chapel Hill Speen Buckinghamshire HP27 0SP

Proposal: Householder application for construction of single storey side extension and retaining wall with steps to side/rear. **The Parish Council has no objection**

15/06062/FUL

Address: The Thatched Cottage Hampden Road Speen Buckinghamshire HP27 0RU

Proposal: Demolition of existing dwelling and garage and erection of 1 x 4 bed dwelling including detached car port and associated works (alternative scheme to pp **14/05122/FUL**)

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The Parish Council note that on the Amended Block Plan drawing No: PD13.14.01 a one metre high post and rail fence with stock fencing has now been incorporated along the line of

curtilage / village boundary as per GB4 which delineates the boundary to the agricultural land beyond. This addresses our earlier concerns. The Parish Council, although concerned about the scale/size of the dwelling , would advise that it has now no objection to the proposed development but would ask that a strict condition is placed on any permitted planning permission such that the area outlined in blue on the amended Proposed Site Plan and Location Plan drawing No: PD13.14.07 is strictly retained as agricultural land and not for use as a garden to the property.

15/07084/FUL

Address: LittleThatch Main Road Lacey Green Buckinghamshire HP27 0QS

Proposal: Householder application for construction of single storey rear extension

The Parish Council has no objection

15/07072/FUL

Address: Herriots Foundry Lane Loosley Row Buckinghamshire HP27 0NY

Proposal: Householder application for construction of single storey front entrance porch

The Parish Council has no objection

15/07105/FUL

Address: Moonacre Highwood Bottom Speen Buckinghamshire HP27 0QS

Proposal: Householder application for demolition of existing side extension and construction of two storey side extension incorporating new front entrance porch to front ,single storey side /rear extension and associated external works. **The Parish Council has no overall objection, but would request that the Council in reaching its decision check that the area of the building has not exceeded the original floor area of the cottage by 50%.**

15/07162/FUL

Address: Lodge Hill View Lower Road Speen Buckinghamshire HP27 0NU

Proposal: Householder application for extension to balcony at rear and fenestration alterations

The Parish Council has no objection.

15/07091/FUL

Address: Dhunbeag Water Lane Speen Buckinghamshire HP27 0SW

Proposal: Householder application for construction of part single storey, part two storey front, side and rear extension **The Parish Council has no objection.**

15/07197/FUL

Address: 7 Abbotswood Speen Buckinghamshire HP27 0SR

Proposal: Householder application for construction of single storey side and rear extensions and part two storey, part first floor side extension. **The Parish Council has no objection.**

15/07177/FUL

Address: Midmede Chapel Hill Speen Buckinghamshire HP27 0SP

Proposal: Householder application for construction of single storey side extension, first floor rear infill extension and single storey front porch extension. Addition of x 2 new bay windows, extension to existing garage to form a Cart Lodge parking area and conversion of the remainder of the garage to studio. **The Parish Council has no objection.**

15/07190/FUL

Address: 1 Woodfield Lacey Green Buckinghamshire HP27 0QQ

Proposal: Householder application for construction of rear conservatory

The Parish Council has no objection.

15/07258/FUL

Address: The Old School Loosley Hill Loosley Row Buckinghamshire HP27 0NT

Proposal: Householder application for construction of single storey extension over proposed extended basement garage, demolition of existing single storey conservatory and reconstruction of existing single storey garden room with solid lead covered roof. **The Parish Council has no objection.**

Cllr Miv Hughes declared an interest in this application and took no further part in the discussion
15/07169/FUL

Address: Shootacre House Shootacre Lane Saunderton Buckinghamshire HP27 9NN

Proposal: Householder application for erection of detached double garage and creation of crossover from Upper Icknield Way. **The Parish Council has no objection subject to the Highways Department being happy with the new entrance to the road.**

15/07314/FUL

Address: Chapel Cottage Chapel Hill Speen Buckinghamshire HP27 0SL

Proposal: Householder application for the erection of shed to rear following removal of existing shed. **All present agreed** for Cllr P Suter to make a site visit before a decision could be made.

The Parish Council has No Objection

15/07347/FUL

Address: Apple Acre Slad Lane Speen Buckinghamshire HP27 0PW

Proposal: Erection of 1 x 3 bed replacement incorporating (alternative scheme to pp **15/06642/VCDN**). **The Parish Council is concerned that this site could be considered as being over developed. The Parish Council would urge that Wycombe District Council in reaching their decision consider that the proposed floor area does not exceed 50% of the original floor area of the bungalow.**

15/07488/CTREE

Address; Lacey House Main Road Lacey Green Buckinghamshire HP27 0RB

Proposal: Fell to ground level Sycamore to the left of the main house; reduce Laurel to the left of the house back to prune line or where it has been cut with the hedge cutter on the lower section and shape back; fell to ground level Cypress hedge on the right of the rear garden, grind out stump 6- 8 inches below ground level; remove dead cypress at the end of the hedge by the house / garage; clear sycamore trees next to the drive back from phone wire; fell to ground level Sycamore tree on the right at the far end of the garden; fell to ground level large cypress tree at the end of the cypress hedge on the right of the rear garden. **The Parish Council will abide by the decision of the Arboriculturalist**

B. To Receive Notice of Planning Applications Approved

15/06483/LBC *Decision* Application Permitted

Address: Corner Cottage & Gable End Cottage Hampden Road Speen Buckinghamshire

Proposal : Listed Building application for replacement wood frame windows to front of both

15/06473/FUL *Decision* Application Permitted

Address: The Haven Main Road Lacey Green Buckinghamshire HP27 0PL

Householder application for erection of rear extension to garage

Proposal:

15/06642/VCDN *Decision* Application Permitted

Address: Apple Acre Slad Lane Speen Buckinghamshire HP27 0PW

Proposal: Variation of condition 6 to PP **15/05745/FUL** (Erection of 1 replacement 2 bed dwelling)to allow an amended list of approved drawings to allow for a basement, light well, 2 x additional first floor windows and 7 x roof lights.

15/06613/FUL *Decision* Application Permitted

Address: 1 Woodview Drive Speen Buckinghamshire HP27 0RY

Proposal : Householder application for construction of single storey side extension, new pitched roof to existing dormer window and associated external alterations

15/06401/FUL *Decision* Application Permitted
Address: 3 Roundlands Lacey Green Buckinghamshire HP27 0QL
Proposal: Householder application for construction of bay window to front at ground floor.

15/06388/TPO *Decision* Application Permitted
Address: Oakhill House Woodway Loosley Row Buckinghamshire HP27 0NP
Proposal: Crown lift T1 Lime to 6 metres; Crown reduce T2 Yew by around 25%, radial spread to be reduced by around 1 metre and height by around 2 metres, epicormic growth to be removed from main stem; Crown reduce T3 Yew by around 25%, radial spread to be reduced by around 1.5 metres and height by around 1 metre, epicormic growth to be removed from main stem.

15/06522/TPO *Decision* Application Permitted
Address: The Bungalow Pink Woods Pink Road Lacey Green Buckinghamshire HP27 0PQ
Proposal: Crown reduce Beech by approximately 8 metres and shape laterals back into remaining crown (Crown reduce the height back to a suitable branch union by approximately 3-3.5 metres including side lateral reduction of the upper crown to form a natural crown outline to Beech)

15/06926/CTREE *Decision* Not to Make A Tree Preservation Order
Address: Grace Cottage Church Lane Lacey Green Buckinghamshire HP27 0QX
Proposal: Thin reduce crown by 15% by removing up to 1.5 metres apical and lateral growth, focusing on the limbs that grow beyond the canopy profile to one Ash Tree (T1)

15/06888/FUL *Decision* Application Permitted
Address: Lattin Down Chapel Hill Speen Buckinghamshire HP27 0SP
Proposal: Householder application for construction of single storey side extension and refurbishment of existing dwelling bungalow with replacement of windows and cladding

15/06868/FUL *Decision* Application Permitted
Address: The Biggleswade Barn Chapel Hill Speen Buckinghamshire HP27 0SP
Proposal: Householder application for construction of single storey side extension and retaining wall with steps to side/rear

15/06062/FUL *Decision* Application Permitted
Address: The Thatched Cottage Hampden Road Speen Buckinghamshire HP27 0RU
Proposal: Demolition of existing dwelling and garage and erection of 1 x 4 bed dwelling including detached car port and associated works (alternative scheme to pp)

17/2015 TPO *Decision* Not To Make A Tree Preservation Order
Address: Trees located on Land at The White House Hampden Road Speen HP27 0RU
Proposal: All trees whatever species on land at and surrounding The White House of Speen Hampden Road Speen Buckinghamshire HP27 0RU

20/2015 TPO *Decision* To Make A Tree Preservation Order
Address: Trees located on land at The White House Hampden Road Speen HP27 0RU
Proposal: Trees located on Land at The White House Hampden Road Speen HP27 0RU

C. To Receive Notice of Planning Applications Refused

None

D. To Receive Notice of Planning Applications Withdrawn

15/07132/TPO

Address: The Thatched Cottage Hampden Road Speen Buckinghamshire HP27 0RU

Proposal: Fell 3 no Monteray Cypress

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6. REPORT ON DISTRICT AND COUNTY COUNCIL MATTERS FROM WYCOMBE DISTRICT COUNCILLOR G PEART AND COUNTY COUNCILLOR C ETHOLEN

Cllr C Etholen confirmed that £3 M has been secured to repair the rural roads. Lower Road / Little

Lane at the Loosley Row end and Pink Road have been identified as in need of repair. Work is expected to start in late September 2015 with completion at the end of November 2015. He will investigate traffic calming measures for Speen for recommendation to the Parish Council and consider for funding from the Local Area Forum delegated budget.

Cllr G Peart reported that an application has been submitted to erect a 4G mast at Hampden House to enable a faster broadband speed. He advised that a ward budget of £770.00 is available to the Parish Council and requested ideas from the Councillors by Christmas 2015.

7. APPROVAL OF THE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET.

				vat		
Sep	s/o	Salaries	Sep salaries	444.69		444.69
Sep	s/o	Cllrs Allowances	Quarter 2 Expenses	150.00		150.00
Sep	1504	Hire of Hall	Speen Village Hall 6/7/2015	20.00		20.00
Sep	1505	Risk Assess	Wycombe District Council - Annual Play Inspection	128.00	25.60	153.60
Sep	1506	PR	GlobalizeME - Annual Website hosting and support	630.00	126.00	756.00
Sep	1507	Garden of Rest	Thames Water - 13/5/2015 - 11/8/2015	5.72	1.14	6.86
Sep	1508	Admin	Mazars - External Annual Audit Return 2014/15	200.00	40.00	240.00

Receipts -TSB - Bank Interest £1.75

Bank Balance £62 116.44 (allowing for the entries above).

The receipts for August and payments for August and September were examined by the Council.

The above payments for August and September were **approved by all present** and the necessary cheques signed.

The Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration together with a copy of all standing orders and direct debits made from the Parish Council account. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all accounted for.

8. CORRESPONDENCE RECEIVED BY THE PARISH COUNCIL

Monthly Risk Assessment

There were no medium or high risk issues highlighted on the monthly risk assessment report. **SG**

A letter has been received from Wycombe District Council to request publicity for World War 1 commemorative events

WDC wish to remind the Parish Council that they have a page on their website given over to information about events which commemorate WW1. They would be very pleased to load any information during the remainder of the Centenary. **Noted**

A letter from the Buckinghamshire Best Kept Village Competition has been received

Speen entered the Morris Cup and the judging has taken place. 65 out of a possible 100 points were awarded. The judges gave feedback on areas that could be improved.

A letter has been received from Wycombe District Council regarding the Gambling Act 2005

The Council published its Statement of Licensing Policy in relation to the licensing of gambling activities as required by the Gambling Act 2005. The policy has to be reviewed at least every 3 years. WDC is required to consult with specific statutory bodies and those that may be affected or have an interest. The policy is available to consider on the WDC website or can be obtained in person from the WDC offices. Deadline for comments is 27/10/2015. **Noted**

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9. REPORTS ON THE ROADS, VERGES AND RIGHTS OF WAY IN THE PARISH.

The Clerk is requested to report the following to Transport for Bucks:-

The 50mph sign is obscured by vegetation on the Upper Icknield Way west of Shootacre Lane.

The Clerk is requested to ascertain if appropriate authority has been obtained from TFB for the "Bens Logs" sign in Slad Lane

JM

10. A PROPOSAL FOR LEASING THE PLAYGROUND IN SPEEN

RC

Cllr R Craft sent a report to inform the members that he is in the process of finalising a letter to the Solicitor to get a quotation for legal work. He is requesting two quotes - one to update an equivalent lease for Speen as Lacey Green Playground and another quotation for the amendments that have been agreed with the Speen Playing Fields.

11. REVIEW OF THE FEES AND CRITERIA AT THE LACEY GREEN GARDEN OF REST

All present agreed to defer to the next agenda.

12. THE EXTERNAL AUDITORS CERTIFICATE AND OPINION ON THE AUDIT OF THE ANNUAL RETURN YEAR ENDED 31ST MARCH 2015

The Auditors Certificate for the Annual Return year ended 31st March 2015 had been received. On the basis of the auditors review, in their opinion the information contained in the annual return is in accordance with the Audit Commission's requirements and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

13. THE ANNUAL REVIEW OF THE EFFECTIVENESS OF THE INTERNAL AUDIT

The members carried out an Annual Review of the effectiveness of the internal audit. The actions listed in the Internal Audit programme supplied by the Internal Auditor together with Internal Auditors Report were scrutinised by the members. Cllr C. Davies proposed that the Internal Auditor had met the expected standards, they were effective and his work had taken into account the whole of the Parish Council's system of internal control, including risk management. Seconded by Cllr M Hughes
All present agreed.

14. THE PENSIONS REGULATOR AUTO ENROLMENT DATE

Further to the need to have a qualifying pension scheme in place for auto enrolment, Cllr C Davies proposed that all permanent staff are offered membership of the Local Government Pension Scheme administered by Bucks County Council. **All present agreed.**

It was **RESOLVED** that the Parish Council enter into the Local Government Pension Scheme and membership is offered to all permanent members of staff.

SG

15. DEVOLVED SERVICES FOR BUCKS COUNTY COUNCIL 2016-17

The Clerk informed the members that to comply with the existing contract with B.C.C. for devolved services, six months' notice is required to terminate the contract for the next financial year which is due on the 1st October 2015 if the Parish Council wishes to do so. The funding available to undertake the devolved services from B.C.C. next year is reduced to £2545.04 as it is the County's intention to reduce the grass cutting to **four** cuts per year. The Parish Council would need to include a figure in the budget for 2016-2017 to supplement the income received from BCC if it wished to continue providing the higher number of cuts for the parish as received this year. The shortfall is estimated at £200.00 Cllr M Hughes proposed to continue with the contract. Seconded by Cllr C Davies. **All present agreed.**

SG

16. DEVOLVED SERVICES FOR WYCOMBE DISTRICT COUNCIL 2016-20

The Clerk informed the members that site specific contracts have been received for the work to be devolved from the Wycombe District Council to the Parish Council for a three year period.

All present agreed to accept the offer in principal subject to certain contract changes.

SG

17. TRAFFIC CALMING INITIATIVE ON HAMPDEN ROAD SPEEN

All present agreed for Cllr P Suter to seek advice from BCC and the Police with a view to holding a consultation within the parish.

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18. ANNUAL INSPECTION OF THE PLAYING FIELD REPORT

The Play Inspection Company has carried out an annual inspection of the Lacey Green play area on behalf of the Parish Council. There were no medium or high risk issues highlighted.

19. REVIEW OF THE STANDING ORDERS

Cllr C Davies proposed to adopt the updated version of the standing orders. Seconded by Cllr M Hughes. **All present agreed.**

20. FILLING THE VACANCY FOR A COUNCILLOR BY CO-OPTION

Two exceptional candidates applied to be considered to fill the vacancy for a councillor by co-option. Cllr C Davies proposed that the council co-opt Edmund Mulcahy to fill the vacancy for a Parish Councillor .Seconded by Cllr M Hughes. **All present agreed.**

21. REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE ATTENDED ON BEHALF OF THE PARISH COUNCIL

Reports were received from the members on the meetings that they had attended on behalf of the Council.

22. AGENDA ITEMS FOR THE NEXT MEETING.

To review the fees and criteria for interment at the Lacey Green Garden of Rest.

23. DATE OF NEXT MEETING.

The next meeting of the Parish Council will take place on Monday 2nd November 2015 at Speen Village Hall at 7.30pm. There being no further business to discuss the Meeting closed at 9.35pm.

Chairman.....

Date.....

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