

**LACEY GREEN PARISH COUNCIL MEETING
MINUTES OF THE PARISH COUNCIL MEETING
HELD ON MONDAY 7TH MARCH 2016 AT 7.30PM
IN LACEY GREEN VILLAGE HALL**

PRESENT

Cllrs C Davies (Chairman), R Craft, P Suter, T Molesworth and Mrs M Hughes
Deputy Clerk– Jayne Mylchreest
2 members of the public

1. APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr E Mulcahy.

2. MINUTES

The Minutes of the previous meeting of the Parish Council meeting on the 11th January 2016 having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA FOR INFORMATION ONLY.

A reply has been received from Wycombe District Council regarding the boundary change request on the west side of the A4010 from Lacey Green Parish Council to Bledlow cum Saunderton Parish Council

W.D.C. has advised that the issue is whether the District Council can instigate the review of the boundary without a formal petition. The first step would be a formal request from the Parish Council endorsed by the three houses involved for the boundary to be moved and then W.D.C. would instigate what is known as a Community Governance Review which would involve a consultation process and then formal approval from the District Council. **All present agreed** for Cllr M Hughes to prepare a draft formal request to be circulated to the other members for approval. **MH**

Studridge Lane Pond Speen

Cllr R Craft met with a member of the Chiltern Society Weekend Conservation Volunteers and the Women's Institute and agreed to work on the pond on Saturday October the 8th from 10am till 1.30pm. Cllr R Craft has been requested to remove a branch that has fallen into the pond along with another tree that is growing in the front of the pond sometime in August when all the wildlife has finished breeding.

All present agreed for Cllr R Craft to obtain a quotation for the branch to be removed in the month of August and to obtain a quotation for a skip for October the 8th which the Parish Council will pay for. Also to request permission from a local resident to park a vehicle, with all the tools required in it to carry out the work, on their drive on October the 8th. **All present agreed** to make a donation to the Chiltern Society after the work has been carried out.

RC

5. REPORT ON DISTRICT AND COUNTY COUNCIL MATTERS RELATING TO THE LACEY GREEN PARISH FROM COUNTY COUNCILLOR C ETHOLEN AND DISTRICT COUNCILLOR G PEART

Cllr G Peart was unable to attend but sent the following report:-

- BT still has not submitted their costs for upgrading to fibre connection, the three requested telephone exchanges on the list that includes Hampden Row. Therefore no decision is possible on the exchanges to be favoured.
- Approval has been granted to demolish the White House of Speen and to construct a new house and associated buildings.
- The application for demolition of the Thatched Cottage on the adjoining site and replacement with a new house has also been approved.

Cllr. Carl Etholen gave a report on the following: -

- A complaint regarding speeding motorists outside the school.
- B.C.C. budgets for 2016/2017.
- Repairs to Studridge Lane Speen.
- Roads and footways that have been inspected and identified as in need of repair subject to funding.
- Local Area Forum meeting on the 16th March in Princes Risborough at 7pm.

6. PLANNING APPLICATIONS

A. To consider New Planning Applications

16/05062/CTREE

Address: 2 Pond Cottage Studridge Lane Speen Buckinghamshire HP27 0SA

Proposal: Reshape T1 Cotoneaster; reduce T2 Apple Tree to old cuts. **The Parish Council will abide by the decision of the Arboriculturalist.**

16/05299/FUL

Address: Datcha Kiln Lane Lacey Green Buckinghamshire HP27 0PT

Proposal: Householder application for erection of 4 bay detached oak framed garage and store. **All present agreed** for Cllr C Davies to make a site visit and report back to the other members for their approval. **CD**

The Parish Council has the following comments:-

On the application, it states that Hedging only including hawthorne and bramble are to be removed, and yet the drawing indicates that there is rather a lot more vegetation that just hedging.

In light of the removal of so much hedging and so many trees along the boundaries of this property since work has begun, the Parish Council would be reluctant to agree to the removal of any more hedging or trees.

The Parish Council respectfully suggest that the building of the garage be brought forward 2/3 metres to allow hedging to remain, along the boundary, which is a public footpath and much used .

Nearly half of the footprint of this building will require the removal of hedging according to the plans submitted

16/05305/FUL

Address: Pyecroft Chapel Hill Speen Buckinghamshire HP27 0SP

Proposal: Demolition of existing dwelling and erection of replacement 5 bed dwelling with detached garage.

The Parish Council has no objections.

16/5308/FUL

Address: The Lea-Dens Lower Road Loosley Row Buckinghamshire HP27 0PE

Proposal: Householder application for construction of retaining wall to front to create additional parking on site. **All present agreed** for Cllr T Molesworth to make a site visit and report back to the other members for their approval.

16/05348/FUL

Address: The Thatched Cottage Hampden Road Speen Buckinghamshire HP27 0RU

Proposal: Householder application for relocation of existing implement shed.

All present agreed for Cllr Roger Craft to draft a response for circulation to the members for approval. **RC**

16/05431/TPO

Address: Omega Cottage Loosley Hill Loosley Row Buckinghamshire HP27 0PD

Proposal: Remove T1 Beech and T2 Horse Chestnut. **All present agreed** for Cllr T Molesworth to make a site visit and report back to the other members for their approval. **TM**

16/05449/FUL

Address: April Cottage Archway Speen Buckinghamshire HP27 0SB

Proposal: Householder application for construction of replacement detached double garage with store over.

The Parish Council has no objections.

16/05520/CTREE

Address: Green Hedges Church Lane Lacey Green Buckinghamshire HP27 0QX

Proposal: Fell Oak located 3 metres from the property. **The Parish Council will abide by the decision of the Arboriculturalist.**

16/05592/CTREE

Address; Woodbine Cottage Studridge Lane Speen Buckinghamshire HP27 0SA

Proposal: Pruning of 2 apple trees by 30% to keep shape. **The Parish Council will abide by the decision of the Arboriculturalist.**

B. To Receive Notice of Planning Applications Approved

15/08174/FUL *Decision* Application Permitted

Address: Midmede Chapel Hill Speen Buckinghamshire HP27 0SP

Proposal :Householder application for construction of single storey rear extension

15/08248/FUL *Decision* Application Permitted

Address: The Thatched Cottage Hampden Road Speen Buckinghamshire HP27 0RU

Proposal: Demolition of existing dwelling and garage and erection of 1 x 4 bed dwelling including detached car port and associated works (alternative scheme to pp

15/08320/CTR *Decision* Not to make a Tree Preservation Order

Address: Stone Cottage Studridge Lane Speen Buckinghamshire HP27 0SF

Proposal: (1) Reshape tree Yew following previous works, (1a) removal of the apple next to the Yew (2) Reduce 2 x Yews to below hedge line. (3) reduce hawthorn, Lilac, Blackthorne and Hornbeam to incorporate into hedge; (4) reduce canopy of ash by approximately 1-2 meters; (5) reduce 4x Blackthorne in to incorporate into hedge.

15/08483/FUL *Decision* Application Permitted

Address: Linden Lea Westlands Road Lacey Green Buckinghamshire HP27 0QP

Proposal: Householder application for demolition of existing detached garage and erection of single storey side extension

15/08521/CTR *Decision* Not to make a Tree Preservation Order

Address: The Spinney Church Lane Lacey Green Buckinghamshire HP27 0QX

Proposal: Fell Holly tree (T1) and Cherry tree (T2)

16/05110/FUL *Decision* Application Permitted

Address: Bottom Field Cottage Wycombe Road Saunderton Buckinghamshire HP27 9NP

Proposal: Householder application for part conversion of existing detached double garage for use as study room

15/08476/FUL *Decision* Application Permitted

Address: Ringwood Coleheath Bottom Speen Buckinghamshire HP27 0SZ

Proposal: Householder application for construction of single storey infill extension with steps, installation of flue and erection of canopy, retaining wall & steps

16/05098/FUL *Decision* Application Permitted

Address: 4 Woodfield Lacey Green Buckinghamshire HP27 0QQ

Proposal: Householder application for construction of single storey side infill extension and fenestration alterations in connection with garage conversion

C. To Receive Notice of Planning Applications Refused

15/06130/FUL *Decision* Application Refused

Address: Land North-West Of Kiln Lane Lacey Green Buckinghamshire

Proposal: Change of use of land in connection with erection of stable and storage building with access off Kiln Lane.

15/06131/FUL *Decision* Application Refused

Address: Land North-West Of Kiln Lane Lacey Green Buckinghamshire

Proposal: Change of use of land in connection with erection of manege.

15/08076/FUL *Decision* Application Refused

Address: Chiltern Cottage Pink Road Lacey Green Buckinghamshire HP27 0PG

Proposal: Householder application for construction of part two storey, part single storey rear extension and insertion of 2No. light-wells to allow additional habitable space within existing basement.

D. To Receive Notice of Planning Applications Withdrawn

None

E. To Receive Notice of Appeals

APP/K0425/D/16/3145507**Address:** Chiltern Cottage Pink Road Lacey Green Buckinghamshire HP27 0PG**Proposal:** Householder application for construction of part two storey, part single storey rear extension and insertion of 2No. light-wells to allow additional habitable space within existing basement. **The Parish Council has no comment.****7. APPROVAL OF THE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET.**

vat

March	s/o	K Dobson – Feb Risk Assessment	34.30		34.30
March	s/o	March salaries	444.69		444.69
March	s/o	Quarter 4 Cllr expenses	125.00		125.00
March	1518	WDALC - renewal 2015-16 Annual Subscription	10.00		10.00
March	1519	Realise futures - picnic benches x 3	840.00	168.00	1,008.00
March	1520	Speen Village Hall – Hall hire	20.00		20.00
March	1521	HMRC -paye Jan Feb Mch	121.00		121.00
March	1522	TBS Hygiene Ltd - dog waste collection Nov Dec Jan	27.30	5.46	32.76
March	1523	Thames Water - 11/11/2015-9/2/2016 Garden of Rest	5.72	1.14	6.86
March	1524	Thomas Fattorni - repairs to Chairman's pendant and bars	290.09	58.02	348.11

Receipts - TSB - Bank Interest £1.80Bank Balance £ 63,837.04 (allowing for the entries above).

The receipts for January and February and payments for February and March were examined by the Council. The above payments for February and March were **approved by all present** and the necessary cheques signed. The Deputy Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration together with a copy of all standing orders and direct debits made from the Parish Council account. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all accounted for.

8. CORRESPONDENCE RECEIVED BY THE PARISH COUNCILMonthly Risk Assessment

There were no medium or high risk issues highlighted on the January monthly risk assessment report.

The February monthly risk assessment highlighted a high risk issue. The shelter next to the school on Main Road Lacey Green has been damaged by a vehicle. Police reference number URN 6620216. The shelter has been taped off and warning signs placed on it. **All present agreed** for the Clerk to obtain 3 quotations to replace the shelter and to send to the insurance company regarding a claim on the vehicle owner's insurer. **JM**

An email has been received from a resident advising damage to timber bus shelter

A resident has reported that the bus shelter at New Road Walters Ash (east side) opposite the Strike Command Headquarters has been blown over due to a high winds and storms. **All present agreed** for the Clerk to contact the Insurance Company to raise a claim and obtain 3 quotations to replace the shelter and to send to the Insurance Company. **JM**

The Buckinghamshire County Council Speed Limit Review (New Road, Walters Ash In The Parishes Of Bradenham And Lacey Green) (30mph And 40mph Speed Limit) Order, 2016

The Order has been approved and may be inspected online at www.buckscc.gov.uk/haveyoursay

Noted.An email has been received from Wycombe District Council regarding HS2

W.D.C. has advised that the A4010 campaign group, working closely with Buckinghamshire County Council, has won £480,000 from HS2 Ltd. The funding will pay for enhanced road safety measures at key sections of the A4010 between High Wycombe and Stoke Mandeville and the A4129 between Thame and Princes Risborough.

Noted.An email has been received from a resident regarding parking on Main Road Lacey Green

A resident is concerned about the parking at school drop off and pick up times with parents parking **Page 8/16** in a private driveway, at the entrance to Slad Lane and on the national speed limit section of road, beyond the outskirts of the village. Cllr C Davies agreed to contact the local Police on behalf of the Parish Council.

CDAn email has been received regarding speeding on Kiln Lane

A resident is concerned about the speed of vehicles travelling up and down Kiln Lane. There are also concerns about the current condition of the road as vehicles swerve to dodge the pot holes on this single track road.

All present agreed that as this is a highways issue the email be forwarded to Cllr C Etholen at Bucks County Council. Cllr C Davies agreed to contact the local Police on behalf of the Parish Council.

CD

An invitation to the Wycombe District Council Chairman's Annual Reception

The event is to be held at the Wycombe Abbey High School on the 30th March 2016 at 6.30pm. The Chairman is invited to bring a guest. Reply by the 16th March 2016. **Noted.**

An email has been received from the Lacey Green and Loosley Row Sports Club

The Sports Club has received a report that a contractor has left tyre tracks around the edge of the field and left the gate open. An inspection has been made by the Parish Council. The deep tyre marks are suspected to have been made by the mower that has been used to cut the sports field. This contract is not undertaken by the Parish Council and therefore the Parish Council do not accept any responsibility. **All present agreed** for the Clerk to contact the Sports Club to arrange a meeting to discuss the matter further if required. **JM**

9. REPORTS ON THE ROADS, VERGES AND RIGHTS OF WAY IN THE PARISH

The Clerk is requested to report the following issues -:

- Sign broken at the entrance to Coleheath Bottom (Hampden Road, Speen end)
Previously **reported** to W.D.C. 15/2/2016
- "Bens Logs " sign on Slad Lane
Previously reported to TFB Reference Number 46008124.
- 4 blocked drains - outside the bus stop by the school and the one further up the village/
Smalldean Lane/ on the Base side in Walters Ash
Previously reported to TFB on 17/2/2016 Reference Number

10. A PROPOSAL FOR LEASING THE PLAYGROUND IN SPEEN

Cllr Craft reported that the draft lease has been sent to the Speen Playing Fields for their consideration and comments.

11. INTRODUCCION OF A GRANT POLICY AND APPLICATION FORM

The Cllrs reviewed a Grant Policy and Application Form previously circulated to the members. Cllr C Davies proposed to adopt the Policy and Application Form. Seconded by Cllr M Hughes. **All present agreed.** Cllr M Hughes agreed to produce a logo for the Policy and Application Forms. **MH**

12. APPROVAL OF THE REGULATIONS AND FEES AT THE LACEY GREEN GARDEN OF REST

The Clerk has circulated a draft copy of the regulations to the members for their consideration .**All present agreed** to defer to the next agenda a proposal for an increase in the fees.

13. TRAFFIC CALMING INITIATIVE IN SPEEN

Cllr R Suter reported that 3 sessions of the Speed Watch campaign had taken place with P.C. Turnham and the programme is to continue until June 2016. The Clerk is requested to invite P.C. Turnham to attend the next Parish Council meeting in April to report on the campaign. **JM**

14. APPLICATION FOR A MEMORIAL IN THE GARDEN OF REST

An application has been received for a memorial in the Lacey Green Garden of Rest.

All present agreed to defer the decision to the next Parish Council meeting in April to enable Cllr C Davies to contact the applicants to discuss the memorial. **CD**

15. FILLING A VACANCY FOR A COUNCILLOR BY CO-OPTION

All present agreed that the Parish Council should now proceed in filling the casual vacancy by co-option and to advertise the vacancy until the 30th June 2016. Anyone interested will be invited to attend the meeting in July 2016. The vacancy is to be advertised in The Hallmark, in the Village Shop and posted on the notice board and website. **SG**

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16. APPOINTMENT OF A REPRESENTATIVE TO THE WYCOMBE DISTRICT ASSOCIATION OF LOCAL COUNCILS

All present agreed to defer the appointment until the next meeting in April to enable the Clerk to find out how many meetings are held per year and how many representatives may attend. **JM**

17. A CONTRIBUTION TO RESIDENTS FOR A STREET PARTY TO CELEBRATE THE QUEENS 90TH BIRTHDAY

The Loosley Row residents are organising a street party on the 18th June to celebrate the Queen's 90th Birthday on Lower Road from Loosley Dene to Loosley House. The Loosley Row Resident Association has asked the Lacey Green Parish Council for a donation of £50.00 towards the cost of a portable toilet. Cllr C Davies proposed to make the donation. Seconded by Cllr R Craft. **All present agreed.**

**18. THE FUTURE APPOINTMENT OF AUDITORS BY THE SMALLER AUTHORITIES
AUDIT ORGANISATION AS SET UP FOR THE LOCAL SECTOR**

Under the Local Audit (Smaller Authorities) Regulations 2015 The Smaller Authorities Audit Appointments Limited (SAAA) is required to make audit arrangements for all smaller authorities other than those that have given notice that they wish to make their own arrangements The SAAA scheme will therefore cover all authorities that have not formally decided to opt out. Authorities covered by the SAAA scheme are referred to as 'opted-in' authorities.

Cllr C Davies proposed to remain opted-in. Seconded by Cllr M Hughes. **All present agreed.**

19. REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE ATTENDED ON BEHALF OF THE PARISH COUNCIL

Reports were received from the members on the meetings that they had attended on behalf of the Council.

20. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC & PRESS IN ACCORDANCE WITH SECTION (12) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.

As the quotations for the new fencing have not been received **all present agreed** to defer to the next meeting

21. AGENDA ITEMS FOR THE NEXT MEETING

To review the Financial Regulations

To discuss and decide on an application for a memorial in the Garden of Rest

To discuss and decide on the appointment of representatives to the Wycombe District Association of Local Councils

To discuss and decide on the preferred supplier for the fencing at the playground at Lacey Green

To approve the use of variable Direct Debits for the payment of annual subscriptions

To approve the use of variable Bankers Standing Orders for payment for salaries

To receive a report from P.C. Turnham concerning Speedwatch

To pass a resolution to exclude the public and press in accordance with Section (12) of the Public Bodies (Admission to Meetings) Act 1960 to discuss and decide on the preferred supplier for replacement fencing at the playground

To review and approve a revised version of the Lacey Green Garden of Rest fees

22. DATE OF NEXT MEETING.

The next meeting of the Parish Council will take place on Monday 11th April at 2016 at Speen Village Hall at 7.30pm. and will be preceded by the Annual Parish Meeting at 7pm.

There being no further business to discuss the Meeting closed at 10pm.

Chairman.....

Date.....

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